



# How to send email of wof sheet to customer

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wof sheet to customer

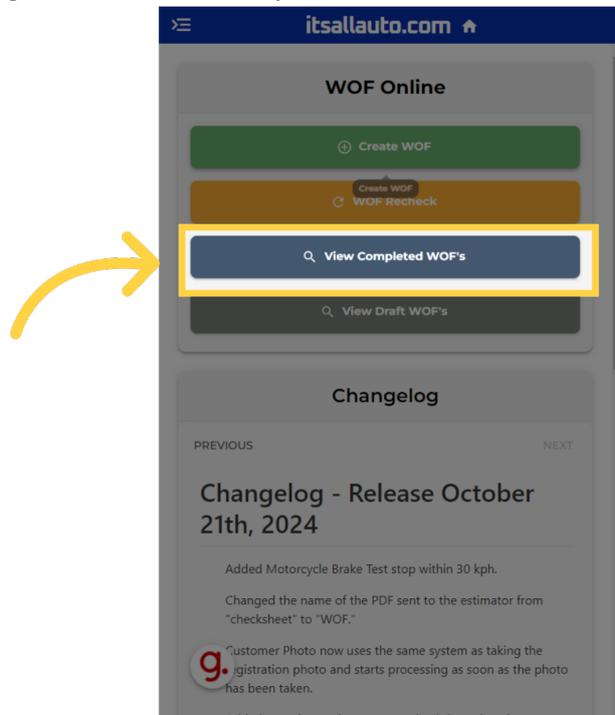


In this tutorial you will learn how to send an email of the Warrant of Fitness sheet to customers.

Go to [localhost:5174](http://localhost:5174)

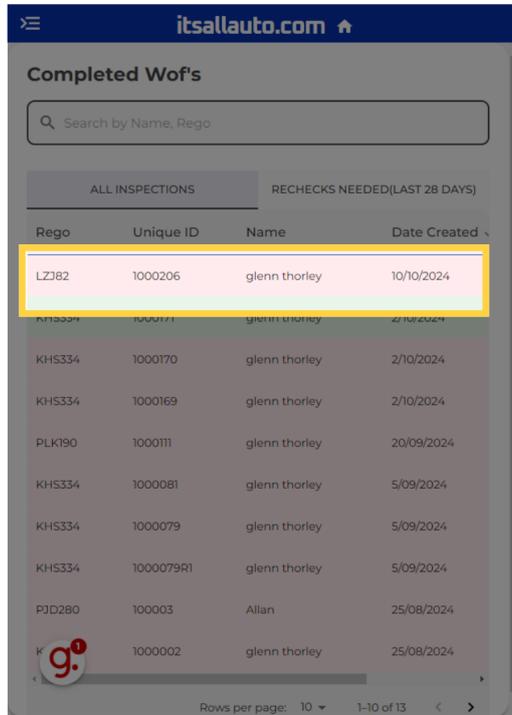
## 01 Click "Create WOF"

From the home page click on view completed Warrant of fitness.



## 02 Click "1000206"

Choose the Warrant of fitness you wish to email.



itsallauto.com

### Completed Wof's

Search by Name, Rego

ALL INSPECTIONS    RECHECKS NEEDED(LAST 28 DAYS)

Rego	Unique ID	Name	Date Created
LZJ82	1000206	glenn thorley	10/10/2024
KHS334	1000171	glenn thorley	2/10/2024
KHS334	1000170	glenn thorley	2/10/2024
KHS334	1000169	glenn thorley	2/10/2024
PLK190	1000111	glenn thorley	20/09/2024
KHS334	1000081	glenn thorley	5/09/2024
KHS334	1000079	glenn thorley	5/09/2024
KHS334	1000079R1	glenn thorley	5/09/2024
PJD280	100003	Allan	25/08/2024
K	1000002	glenn thorley	25/08/2024

Rows per page: 10    1-10 of 13

### 03 Introduction

Once you are viewing the Warrant of fitness, click the view or create estimate button, this will take you to the estimator where emails can be sent from.

The screenshot displays the 'itsallauto.com' website interface. The browser's address bar shows the file name 'file-17285035...'. The main content area features a 'Warrant of Fitness Checksheet' with ID: 1000206. The checksheet is organized into several sections:

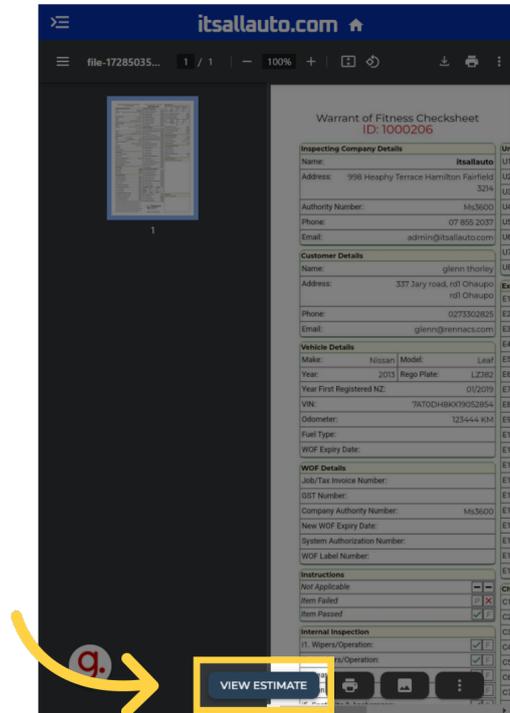
- Inspecting Company Details:** Name: itsallauto, Address: 998 Heaphy Terrace Hamilton Fairfield 3214, Authority Number: Ms3600, Phone: 07 855 2037, Email: admin@itsallauto.com.
- Customer Details:** Name: glenn thorley, Address: 337 Jary road, rd1 Ohaupo rd1 Ohaupo, Phone: 0273302825, Email: glenn@rennacs.com.
- Vehicle Details:** Make: Nissan, Model: Leaf, Year: 2013, Rego Plate: LZJ82, Year First Registered NZ: 01/2019, VIN: 7AT0DH8KX19052854, Odometer: 123444 KM, Fuel Type: , WOF Expiry Date: .
- WOF Details:** Job/Tax Invoice Number: , GST Number: , Company Authority Number: Ms3600, New WOF Expiry Date: , System Authorization Number: , WOF Label Number: .
- Instructions:** Not Applicable, Item Failed, Item Passed.
- Internal Inspection:** i1. Wipers/Operation: , i2. Washers/Operation: .

At the bottom of the page, there is a 'VIEW ESTIMATE' button and a navigation bar with icons for printing, zooming, and other browser functions. A red 'g.' logo is visible in the bottom left corner of the browser window.



## 04 Click "View Estimate"

The view or create estimate button can be found down the bottom of the page.



## 05 Switch to "estimator.itsallauto.com"

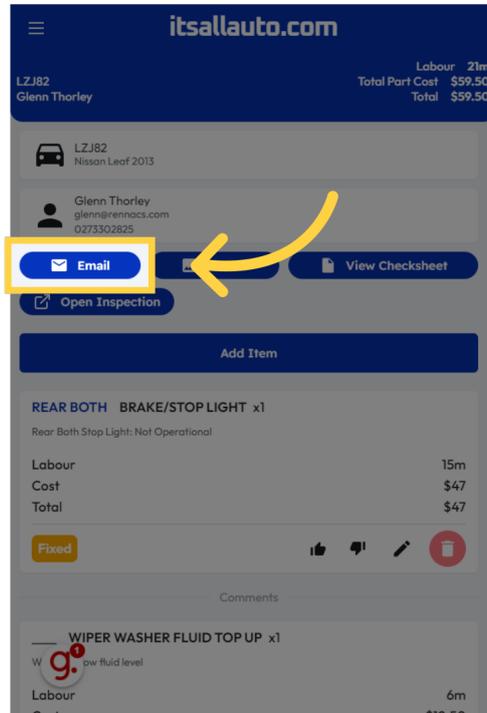
Once the estimator has been opened, you will be on the estimate for that Warrant of fitness.

The screenshot displays the 'itsallauto.com' estimator interface. At the top, the header shows the company name and a summary of the estimate: 'LZJ82 Glenn Thorley' with a total of '\$59.50'. Below this, the vehicle details are listed as 'LZJ82 Nissan Leaf 2013'. The user's contact information is 'Glenn Thorley, glenn@rennacs.com, 0273502625'. There are buttons for 'Email', 'Photos', 'View Checksheet', and 'Open Inspection'. A prominent blue 'Add Item' button is visible. The main content area shows a list of items, with the first item being 'REAR BOTH BRAKE/STOPLIGHT x1'. This item has a description 'Rear Both Stop Light: Not Operational' and a cost breakdown: Labour 15m, Cost \$47, and Total \$47. A 'Fixed' status is indicated. Below this, a 'Comments' section is visible, followed by another item: 'WIPER WASHER FLUID TOP UP x1' with a description 'Wiper washer fluid level' and a cost breakdown: Labour 6m, Cost \$12.50.

Item	Description	Labour	Cost	Total
REAR BOTH BRAKE/STOPLIGHT x1	Rear Both Stop Light: Not Operational	15m	\$47	\$47
WIPER WASHER FLUID TOP UP x1	Wiper washer fluid level	6m	\$12.50	\$12.50

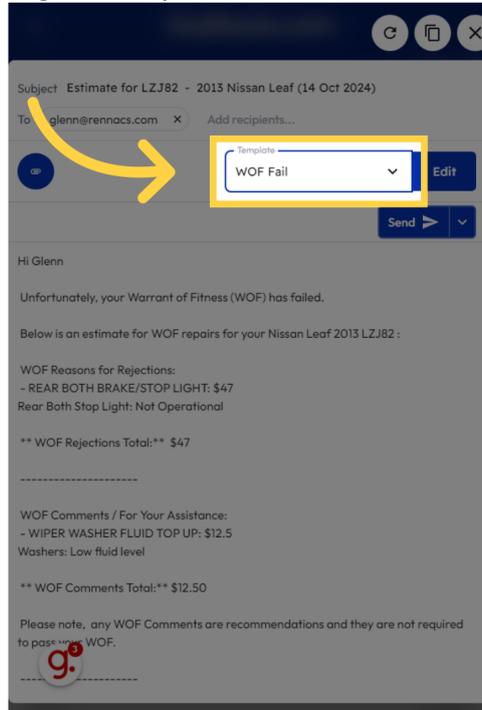
## 06 Click "Email"

Click on the Email button.



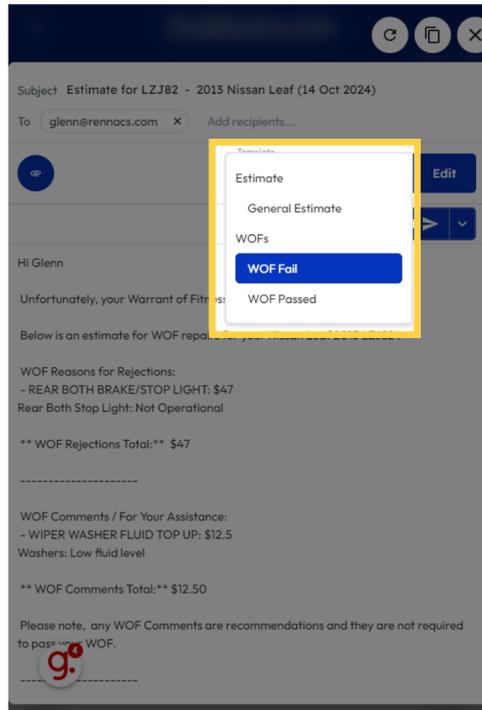
## 07 Click here

The email template should automatically be set to the correct one based on whether it passed or failed. It can be changed using this drop down if needed.



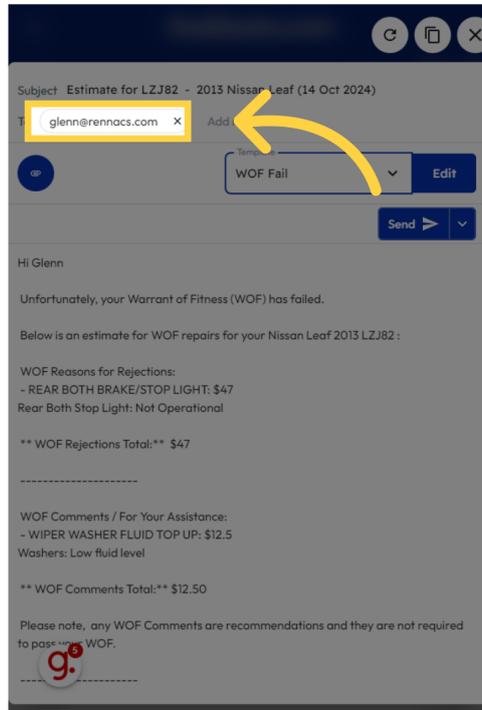
## 08 Click "WOF Fail"

Choose the WOF Fail option.



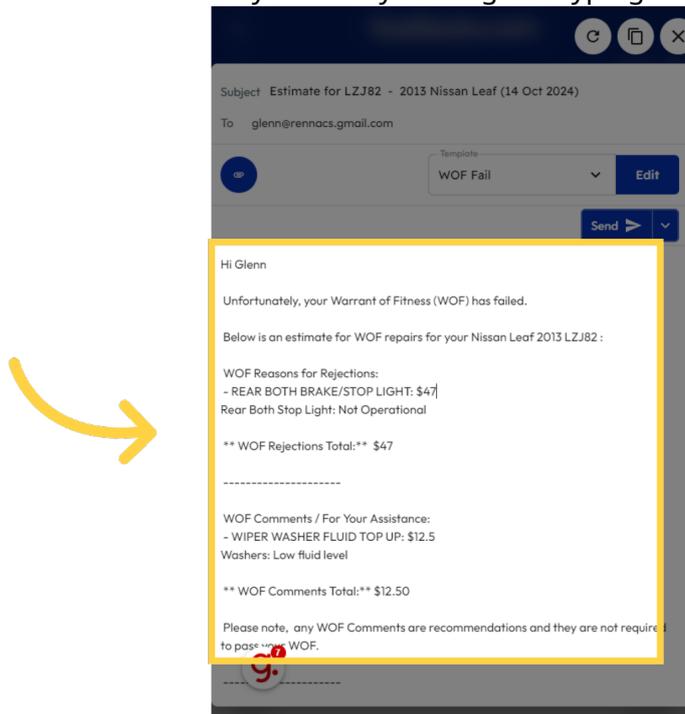
## 09 Click here

The customer's email should already be here, the email addresses can be added, edited, or deleted.



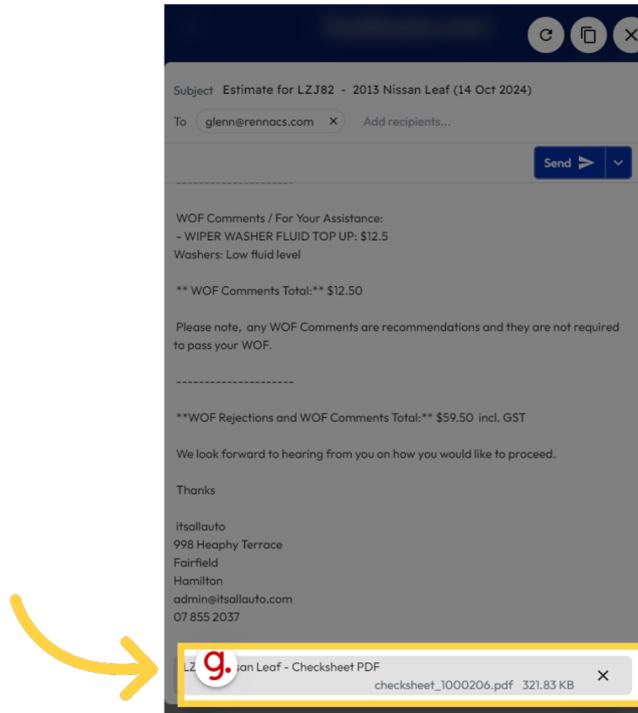
10 Click "Hi Glenn Unfortunately, your Warrant of Fitness (WOF) has failed. Below is an estimate for WOF repairs for your Nissan Leaf 2013 LZJ82 : WOF Reasons for Rejections: - REAR BOTH BRAKE/STOP LIGHT: \$47Rear Both Stop Light: Not Operational \*\* WOF Rejections Total:\*\* \$47 ----- WOF Comments / For Your Assistance: - WIPER WASHER FLUID TOP UP: \$12.5Washers: Low fluid level \*\* WOF Comments Total:\*\* \$12.50 Please note, any WOF Comments are recommendations and they are not required to pass your WOF. ----- \*\*WOF Rejections and WOF Comments Total:\*\* \$59.50 incl. GST We look forward to hearing from you on how you would like to proceed. Thanks itsallauto998 Heaphy TerraceFairfieldHamiltonadmin@itsallauto.com07 855 2037"

The Email template will include the reasons for failing the warrant of fitness and the estimated work required. This can be easily edited by clicking and typing where you wish to make changes.



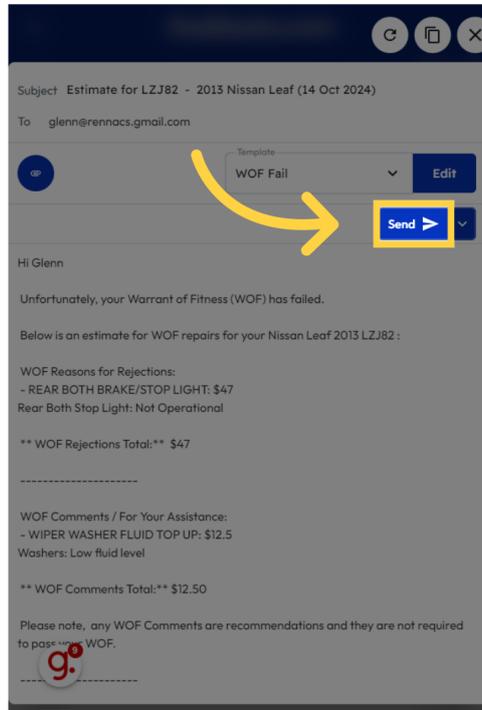
## 11 Click "checksheet\_1000206.pdf"

The attached Warrant of fitness PDF can be seen at the bottom of the email.



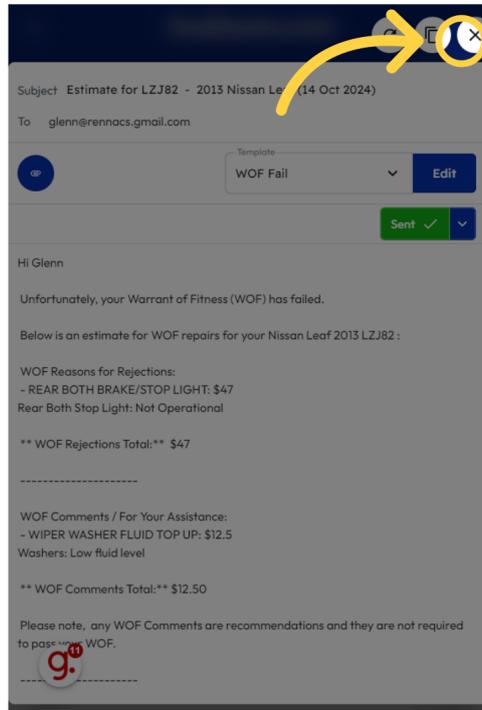
## 12 Click "Send"

Once ready you can send the email.



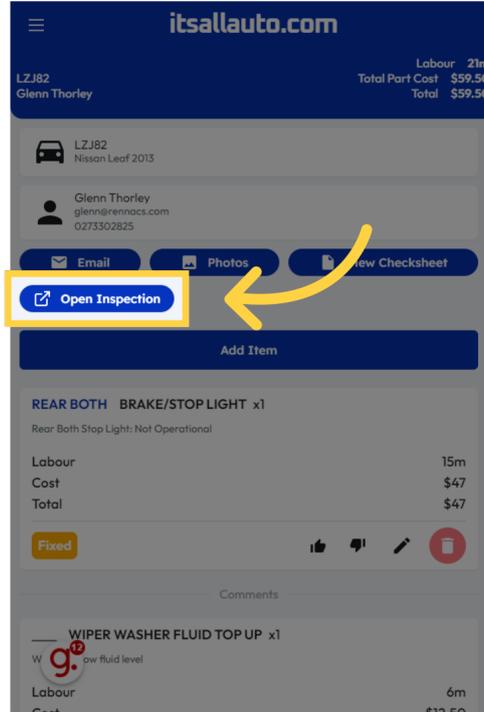
## 13 Click here

You can now close the email .



## 14 Click "Open Inspection"

If you wish to navigate back to the inspection you can use the open inspection button.



## 15 Switch to "inspections.itsallauto.com"

You will have now navigated back to viewing the pdf of the warrant of fitness.

itsallauto.com

file-17285035... 1 / 1 100%

Warrant of Fitness Checksheet  
ID: 1000206

**Inspecting Company Details**

Name: itsallauto  
Address: 998 Heaphy Terrace Hamilton Fairfield 3214  
Authority Number: M33600  
Phone: 07 855 2037  
Email: admin@itsallauto.com

**Customer Details**

Name: glenn thorley  
Address: 337 Jary road, rd1 Ohaupo rd1 Ohaupo  
Phone: 0273302825  
Email: glenn@rennicks.com

**Vehicle Details**

Make: Nissan Model: Leaf  
Year: 2013 Rego Plate: LJ2892  
Year First Registered NZ: 01/2019  
VIN: 7AT0D48K03002054  
Odometer: 12344 km  
Fuel Type:  
WOF Expiry Date:

**WOF Details**

Job/Tax Invoice Number:  
GST Number:  
Company Authority Number: M33600  
New WOF Expiry Date:  
System Authorization Number:  
WOF Label Number:

**Instructions**

Not Applicable   
Item Failed   
Item Passed

**Internal Inspection**

I1. Wipers/Operation:   
I2. Weathers/Operation:

VIEW ESTIMATE

Thank you for watching. If you wish to contact us you can email us at [admin@itsallauto.com](mailto:admin@itsallauto.com) , or phone 07 595 0032

If you know someone who could benefit from our FREE online Warrant of Fitness system, then please let them know about [itsallauto.com](http://itsallauto.com).

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