



Complete Sign Up Process for Free WOF Training

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Sign Up Process via

- Username or Password
- Where your Employer DOES NOT have an existing eWOF account

for:

Free WOF Theory and Practical Training

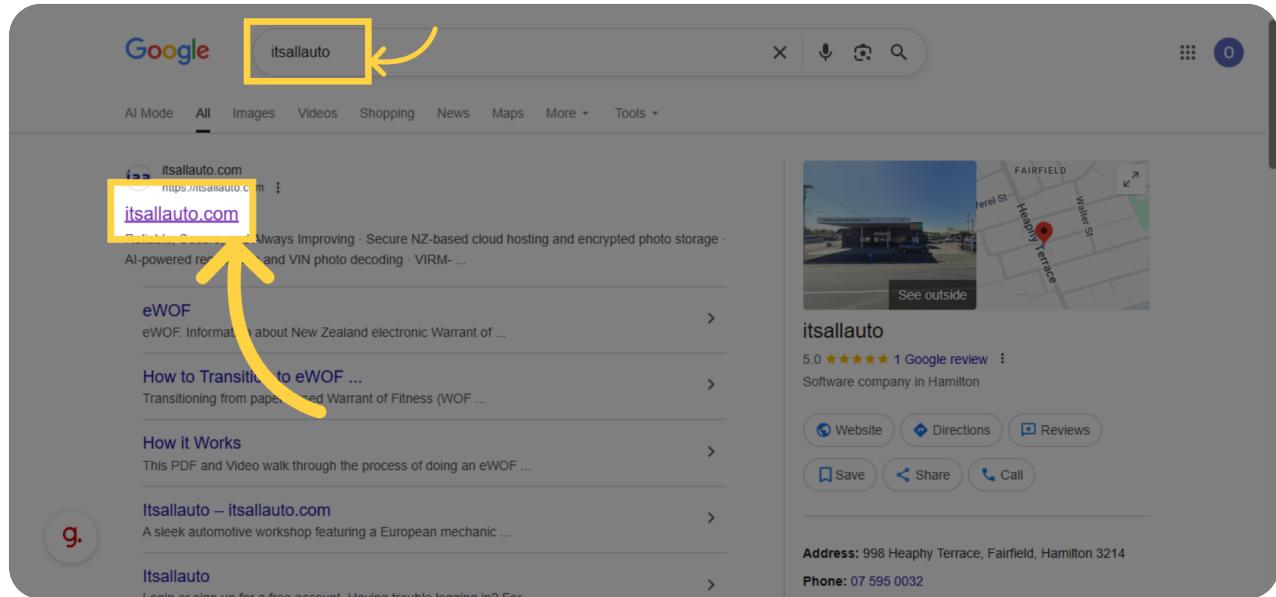


This video guides you through signing up via a Username and Password for free WOF theory and practical training. The sign-up process assumes that your Employer DOES NOT have an existing eWOF account with us.

Go to www.google.com

01 Navigate to the itsallauto.com Website

Open your web browser and search for [its all auto.com](http://itsallauto.com). Then click on the result shown to open the webpage.



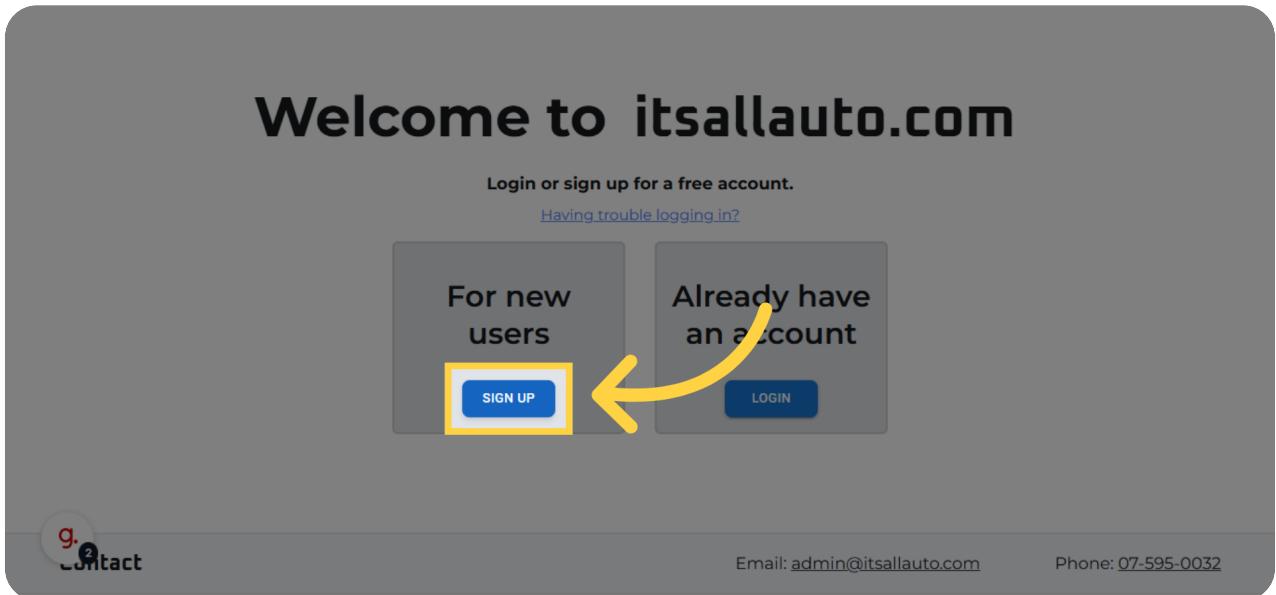
02 Access Login or Sign Up Page

Click the "Login/Sign Up" button on the homepage (or the 3 lines at the right-hand top of a mobile device to find Login/Sign Up) to begin the free training sign-up process.



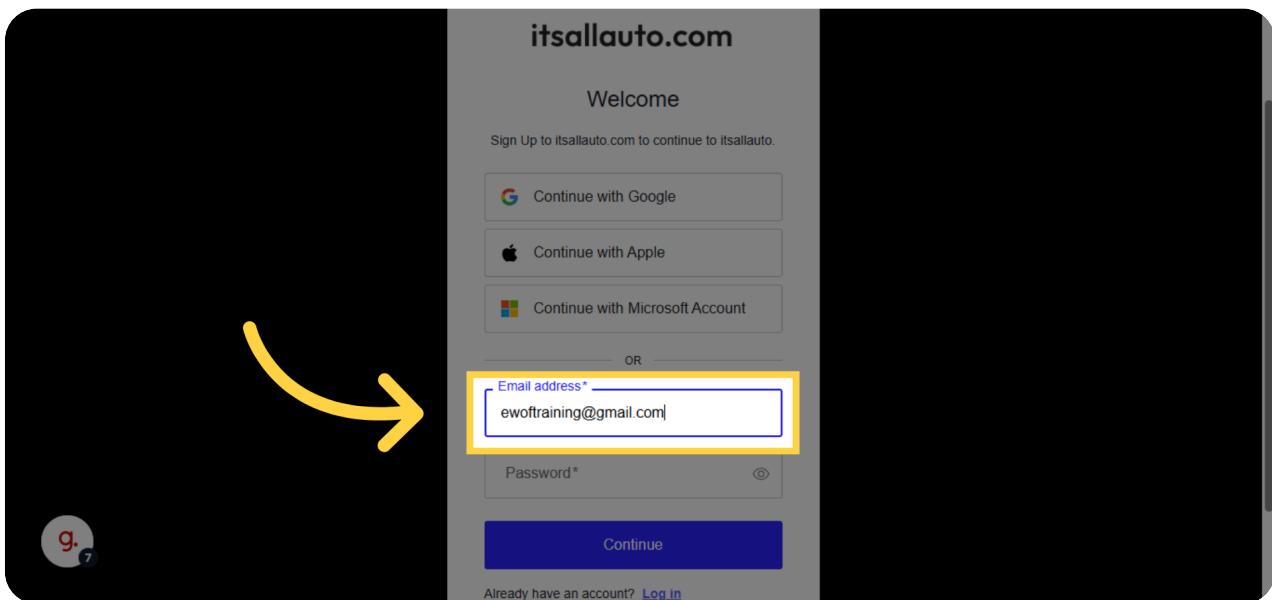
03 Select Sign Up Option

Click the "Sign Up" button to start creating a new account.



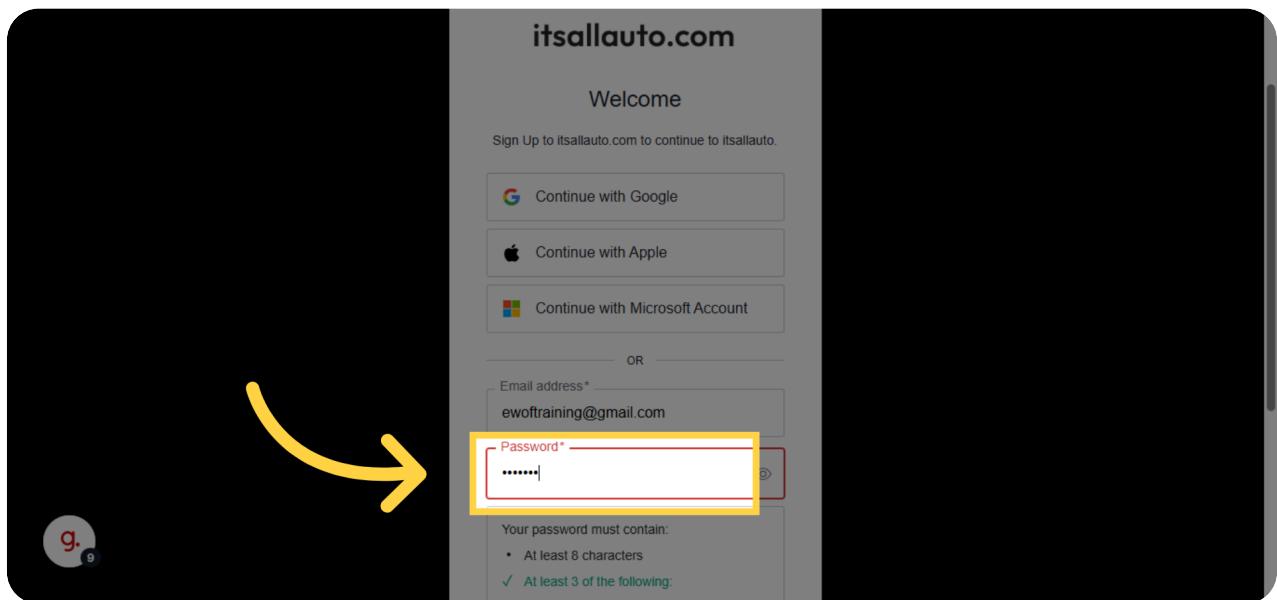
04 Enter Your Email Address

Enter your email address. This will need to be a valid email address as we will send you a verification email for your FREE account and security purposes.



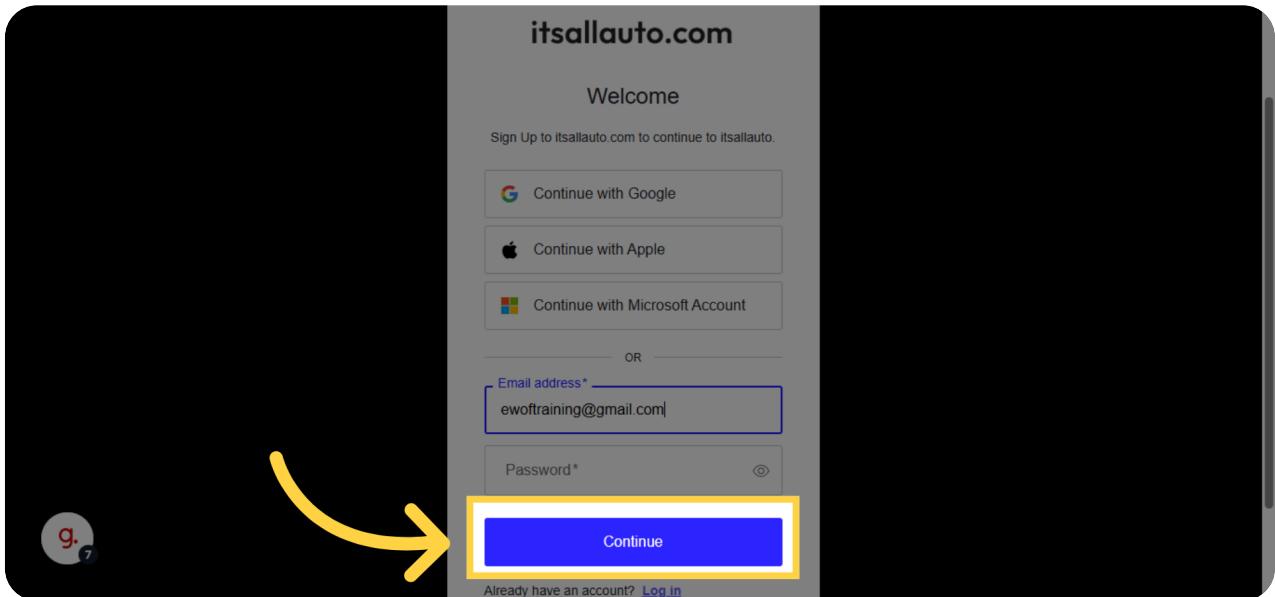
05 Enter Your Password

Type your chosen password to secure your account. It must have 8 characters, have upper and lower case letters, and either a number or special characters.



06 Click Continue

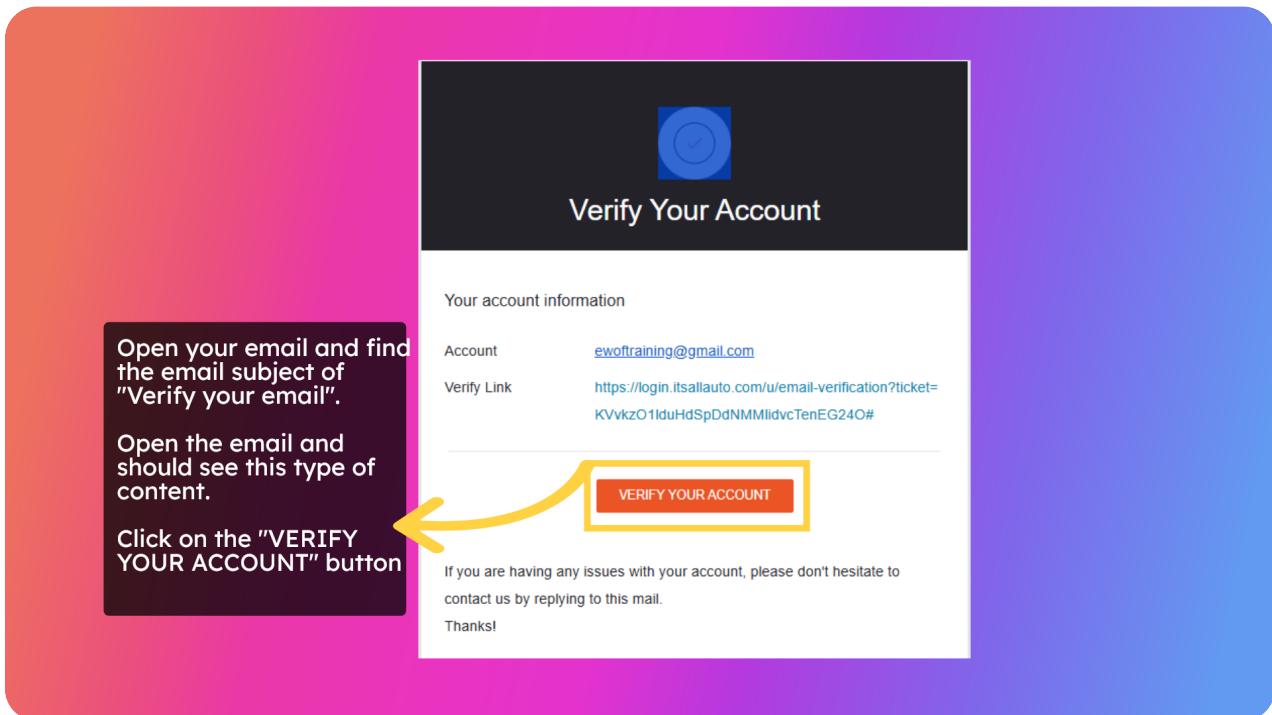
After you have your email address and password in click Continue



07 Open your email and click Verify Your Account

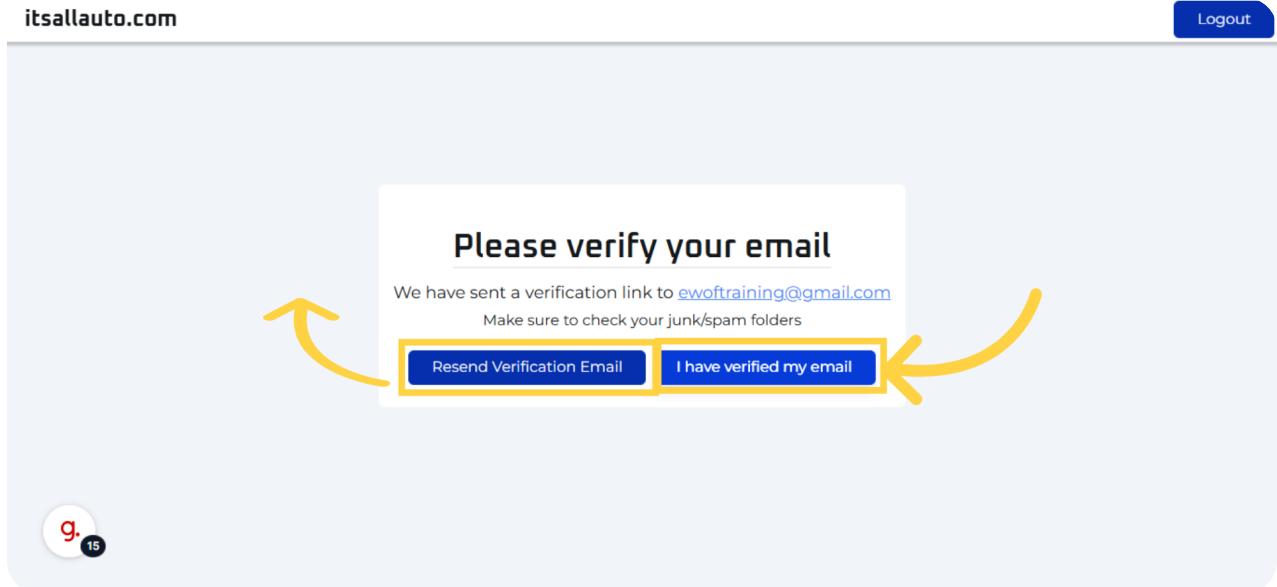
Open your email and find the email subject of "Verify your email". Open this email and you should see this type of content. Click on the "VERIFY YOUR ACCOUNT" button.

Please Note: Sometimes the verification email can go into your Spam or Junk folder, so please check those. Also, occasionally the email can take up to 10 minutes to arrive if the server is overloaded, so please check it several times.



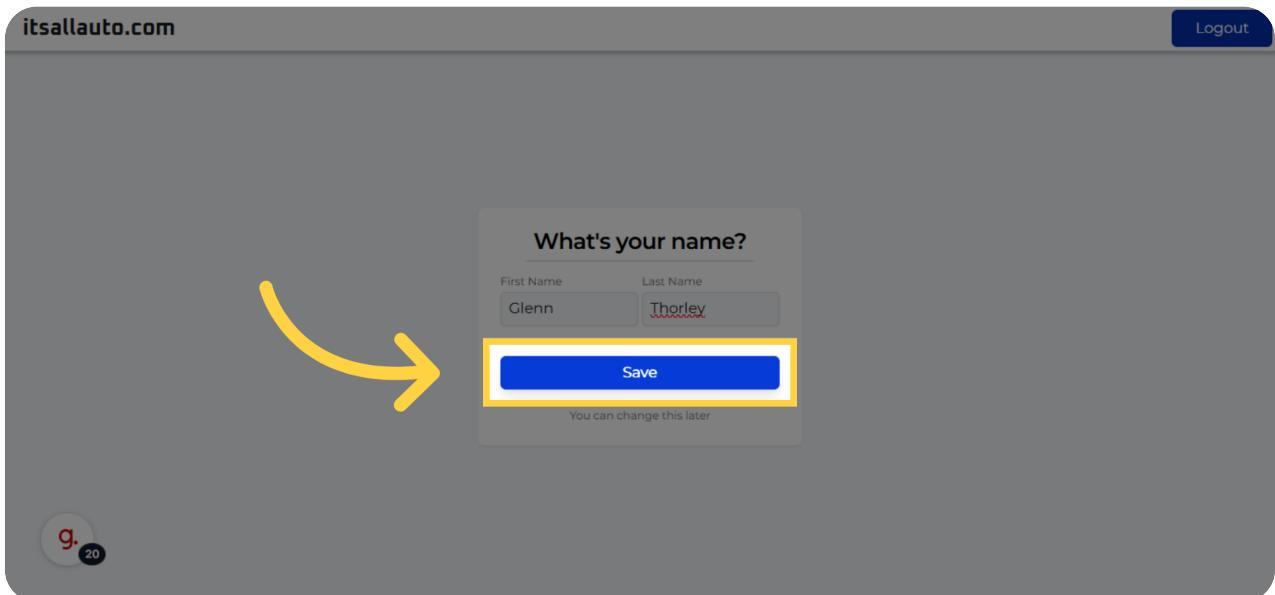
08 Verify your email address

If you don't get the email you can resend by clicking the "Resend verification email" button from this screen. If you verified your email but are unsure what to do next then click the "I have verified my email" button on this screen.



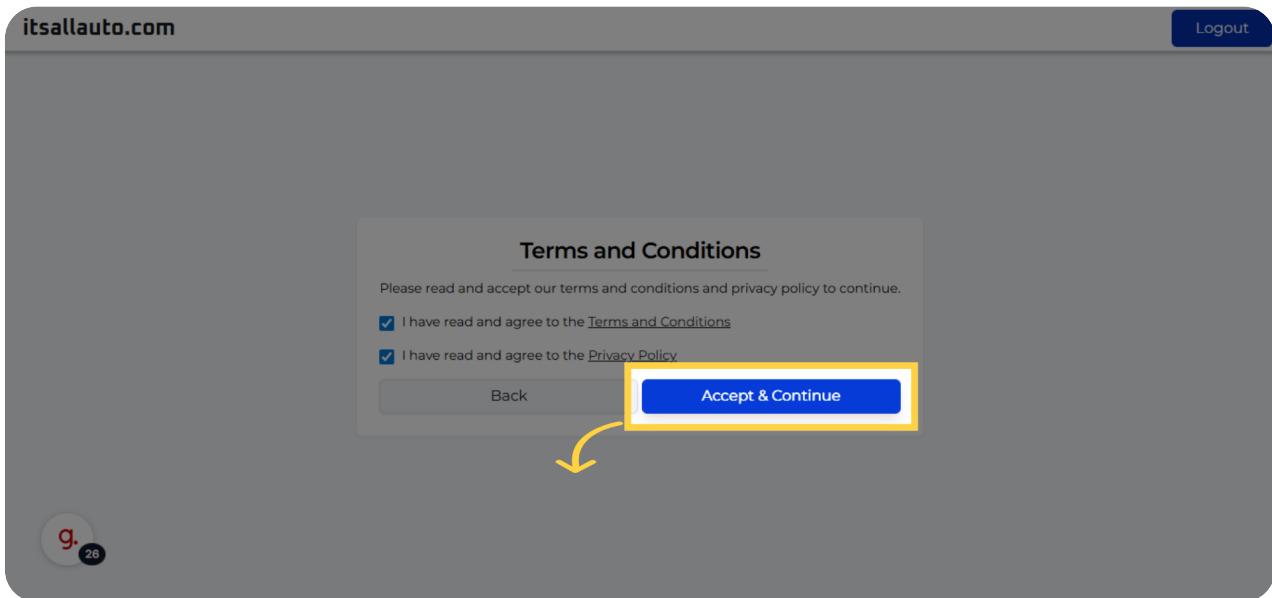
09 Save Profile Information

Once your email address is Verified you should see this screen where you can enter your name. Then click "Save"



10 Accept and Continue

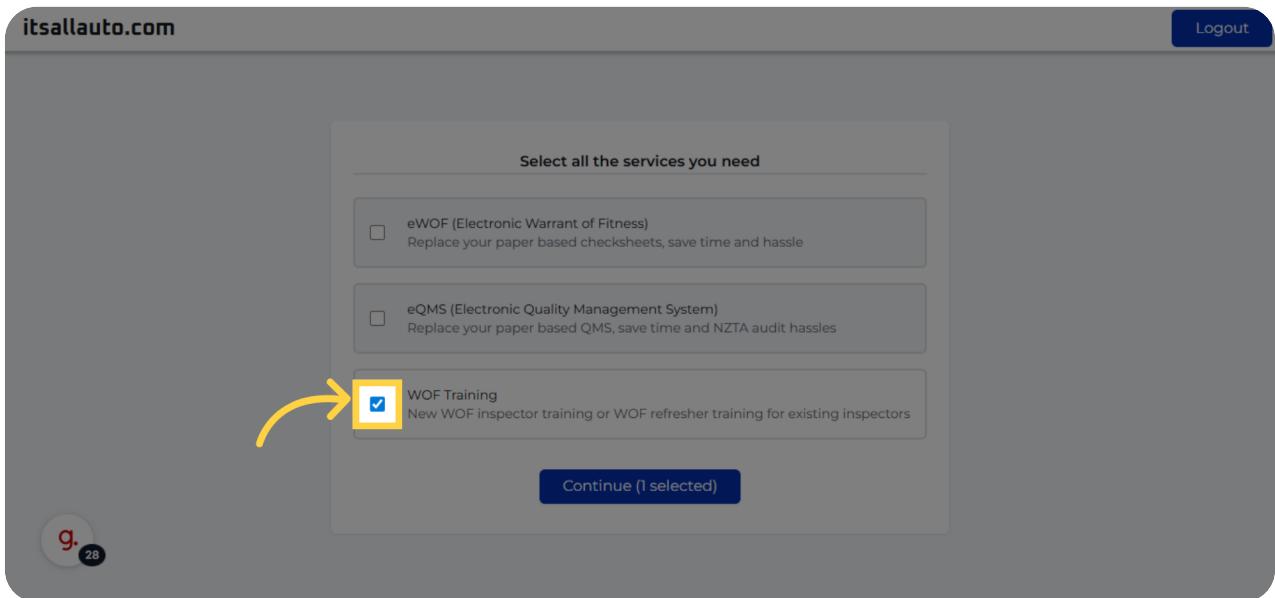
If you agree after reading the Terms and Conditions and Privacy Policy, then tick both boxes, then Click "Accept & Continue"



11 Select the Services you need

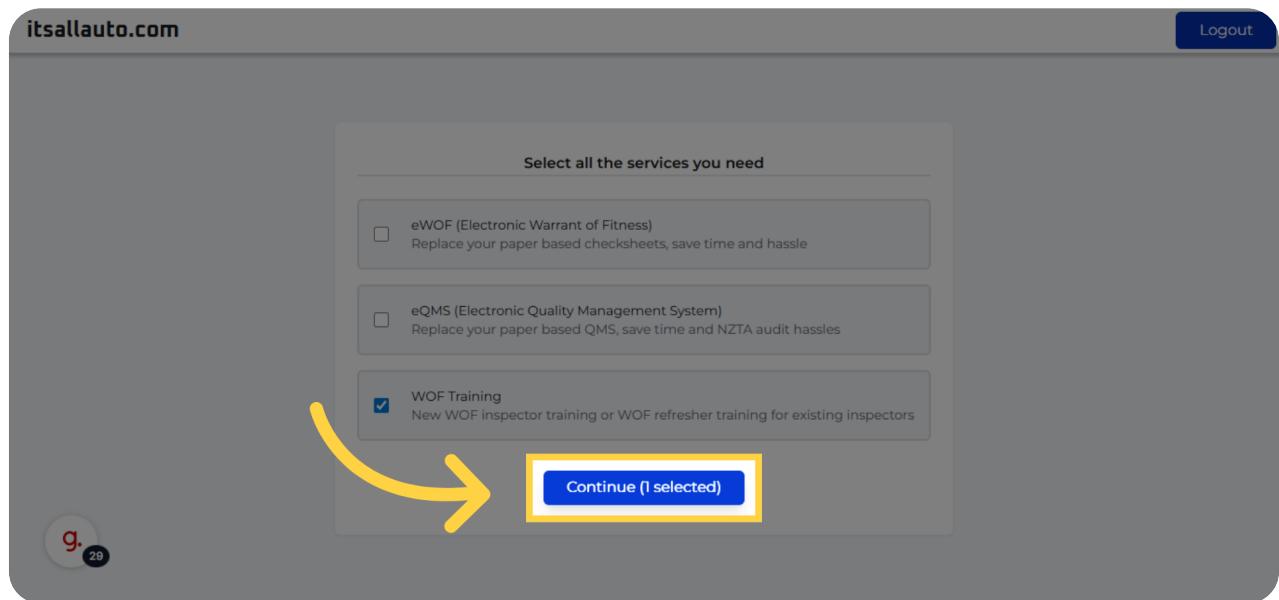
If you only need WOF Training today then tick that box.

If you think you need eQMS and eWOF in the near future, tick them as required.



12 Continue With Selection

Click "Continue" to move forward with your chosen options.



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Logout

Select all the services you need

eWOF (Electronic Warrant of Fitness)
Replace your paper based checksheets, save time and hassle

eQMS (Electronic Quality Management System)
Replace your paper based QMS, save time and NZTA audit hassles

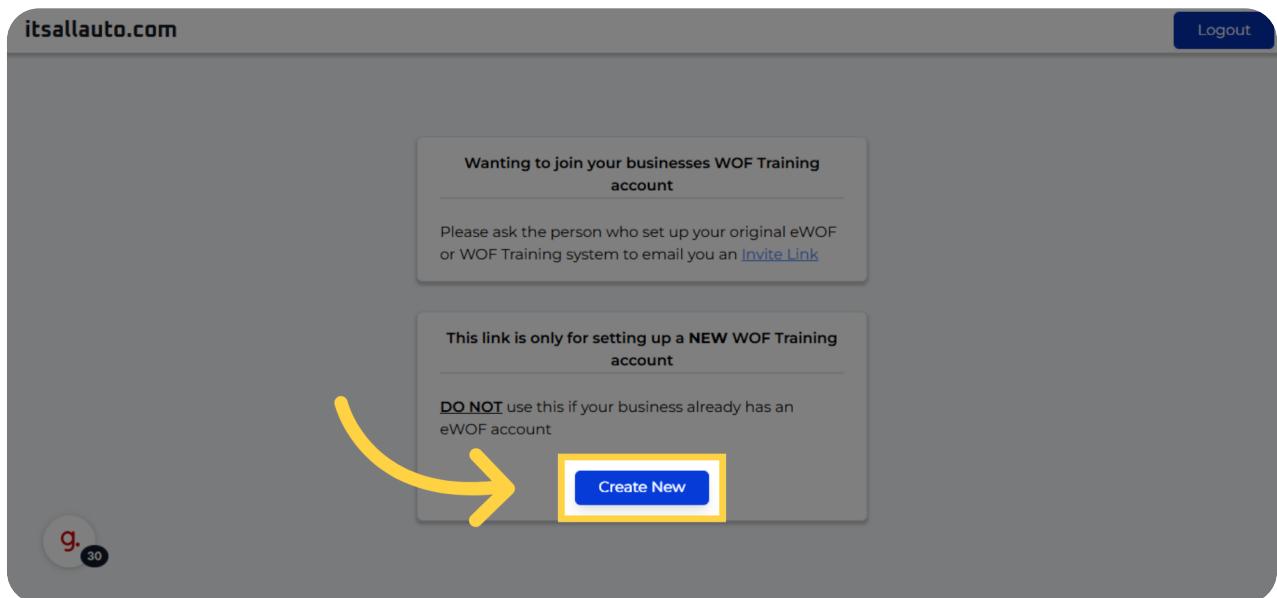
WOF Training
New WOF inspector training or WOF refresher training for existing inspectors

Continue (1 selected)

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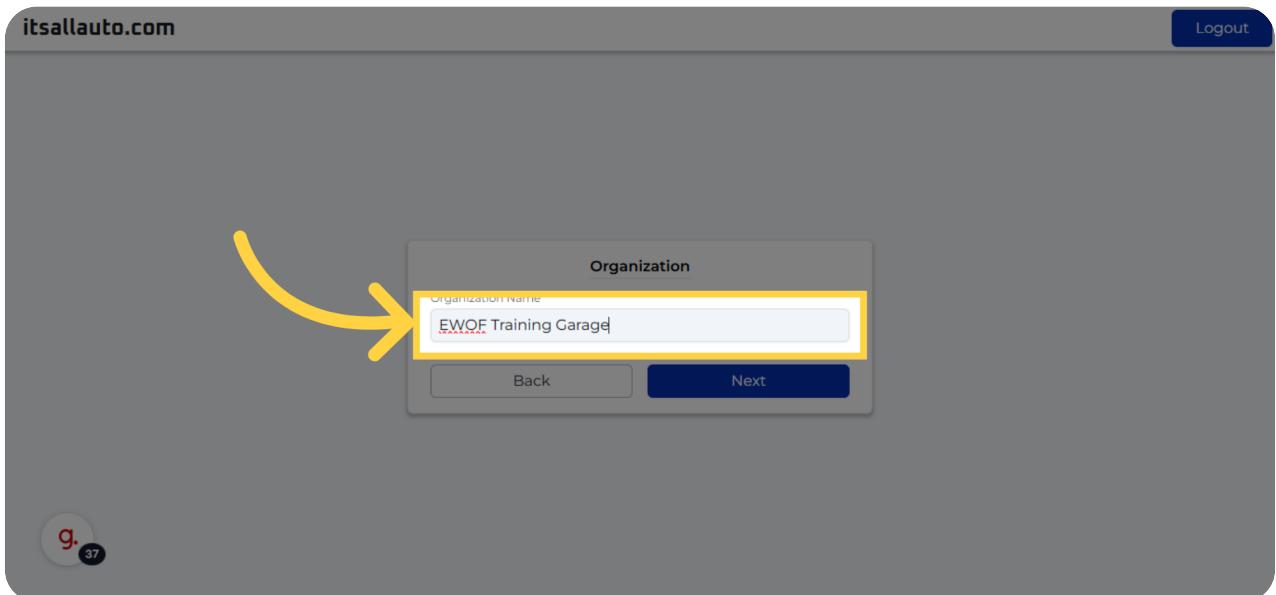
13 Create New Business Account

If your business DOES NOT already have an e WOF account Click "Create New".



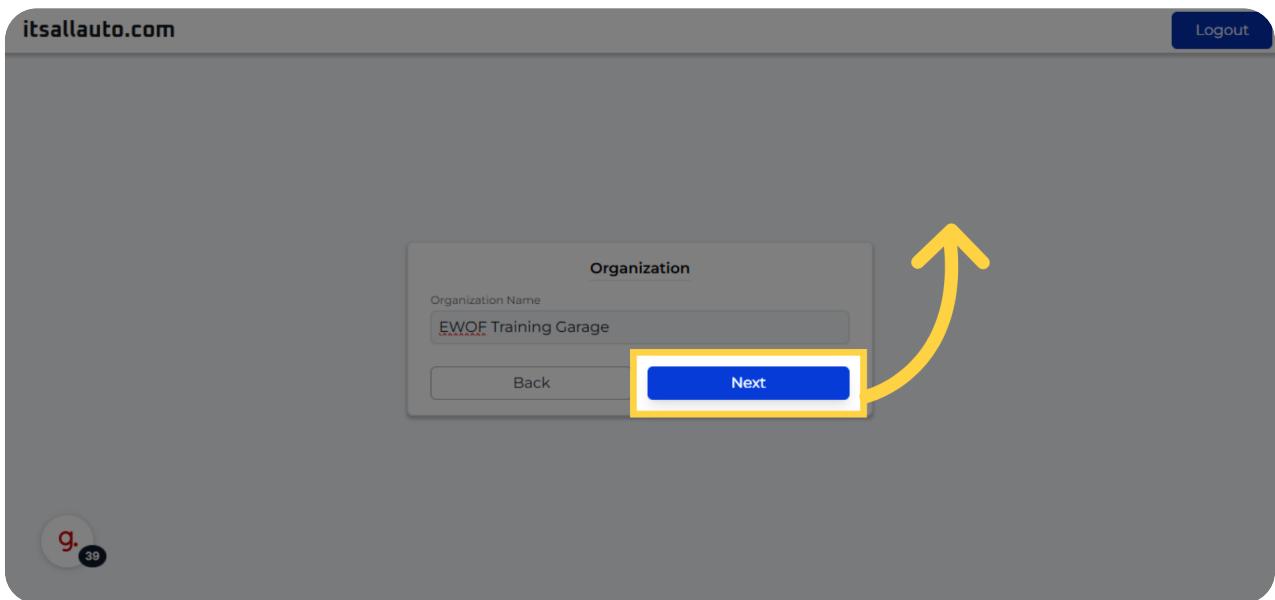
14 Enter Employer/Organisation/Business Name

Type the name of your Employer's business here. If you don't want to put your employer's business name, then put your own name for now. This can be changed later.



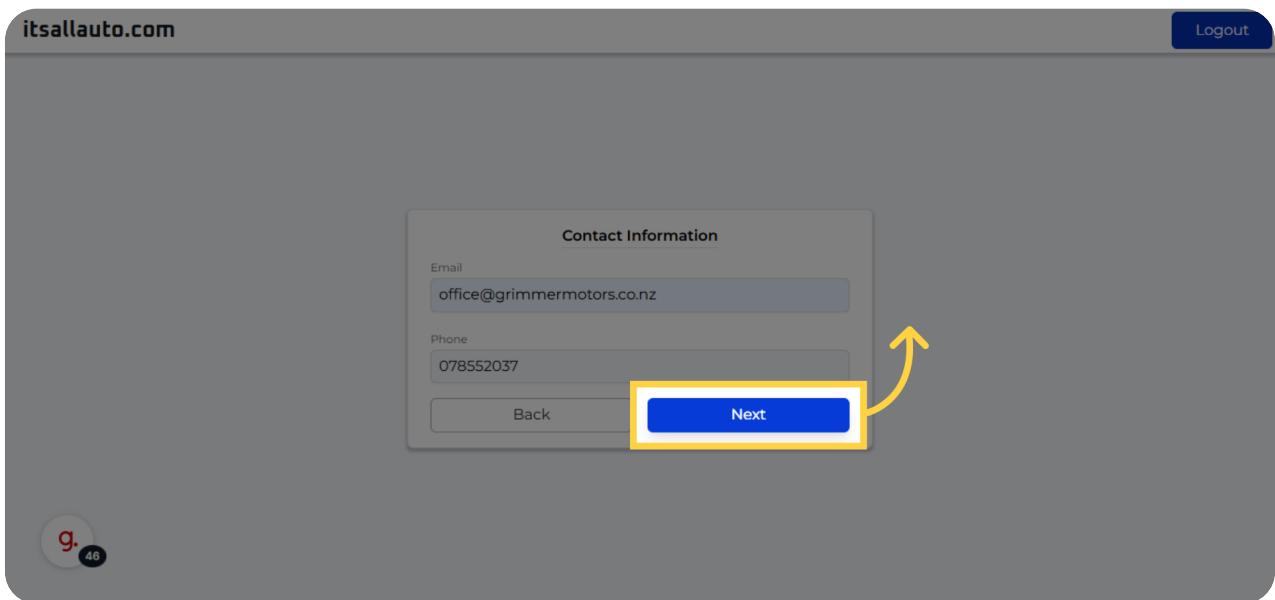
15 Proceed to Next Step

Click "Next".



16 Business Email and Phone Number

If you know your employer's email address and phone number, enter it here. Otherwise, enter your email address and phone number. These details can be changed later. Then click Next.



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Contact Information

Email: office@grimmermotors.co.nz

Phone: 078552037

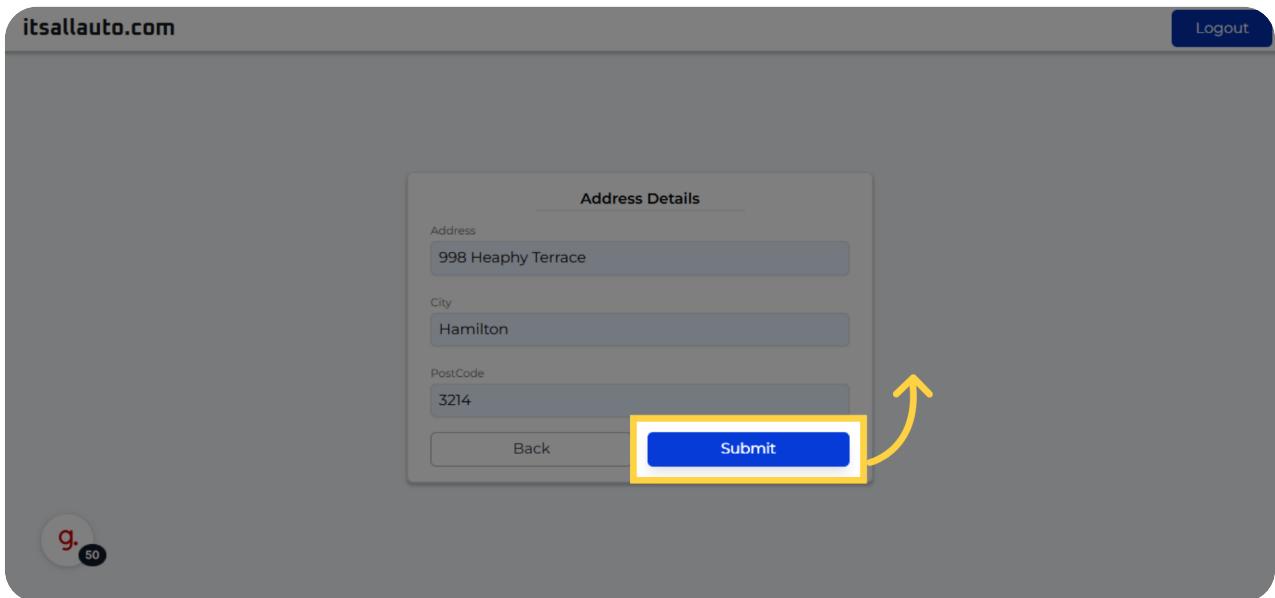
Back Next

Logout

17 Submit Address Information

If you know your employer's address, enter it here. Otherwise, enter your address.

These details can be changed later.



Address Details

Address: 998 Heaphy Terrace

City: Hamilton

PostCode: 3214

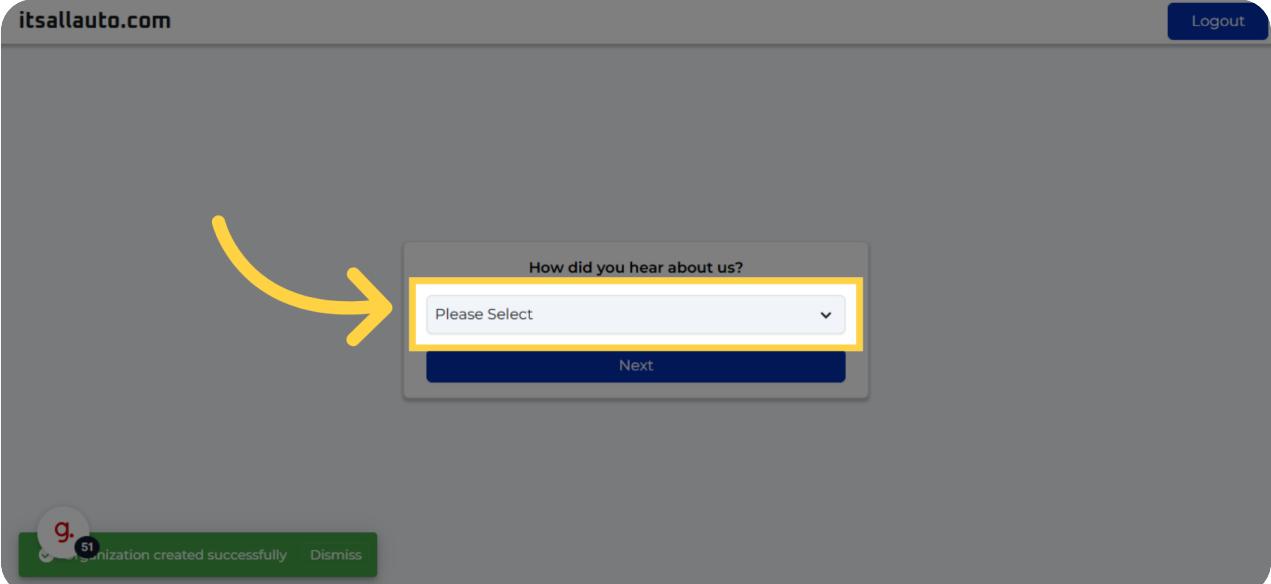
Back Submit

Logout

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18 How did you hear about us?

Click "Please Select" to choose how you heard about the FREE WOF training.



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Logout

How did you hear about us?

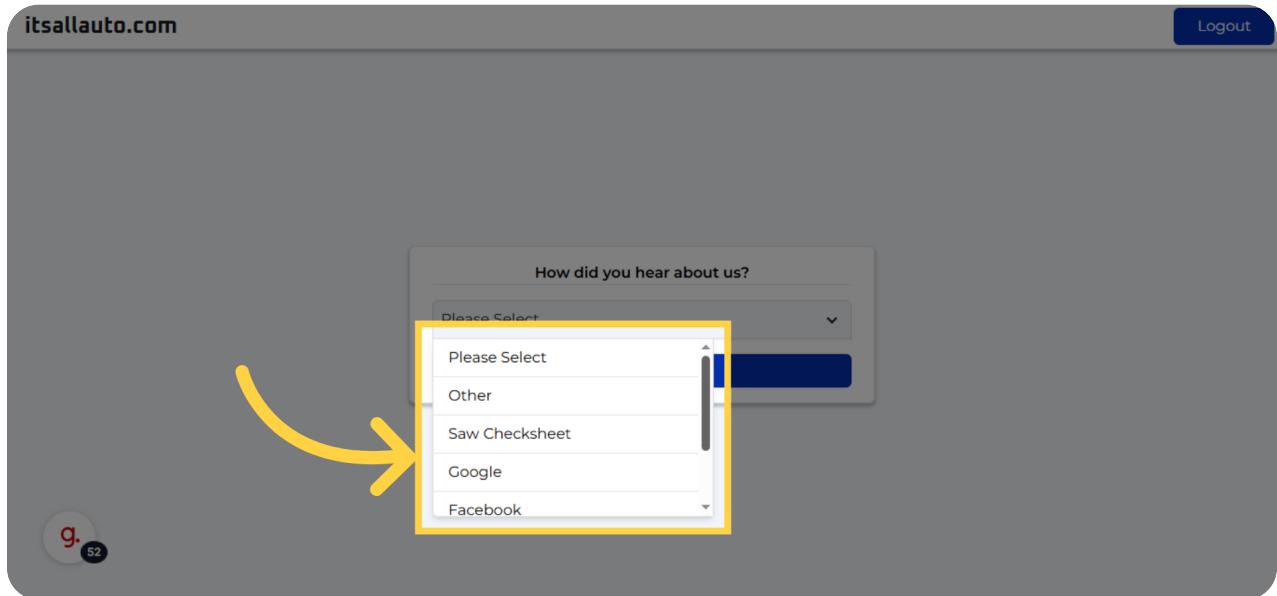
Please Select

Next

g. 51 Organization created successfully Dismiss

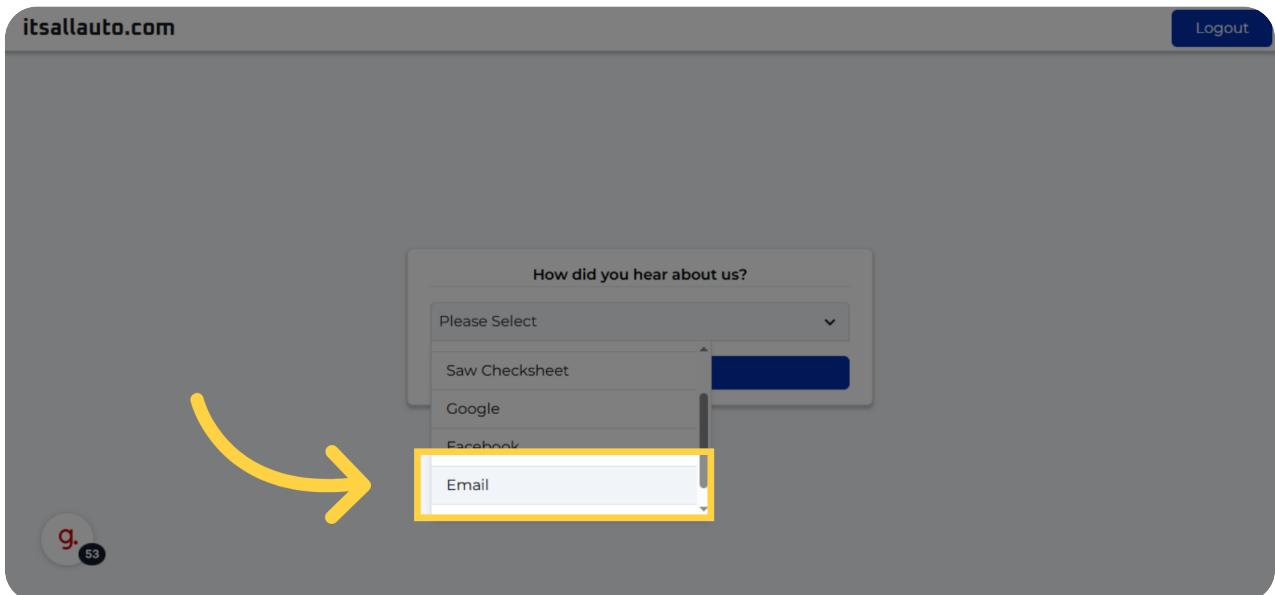
19 Choose Referral Option

Scroll to choose an option that describes "How you found out about us?" If none of the options are correct you can choose "other" and type it in.



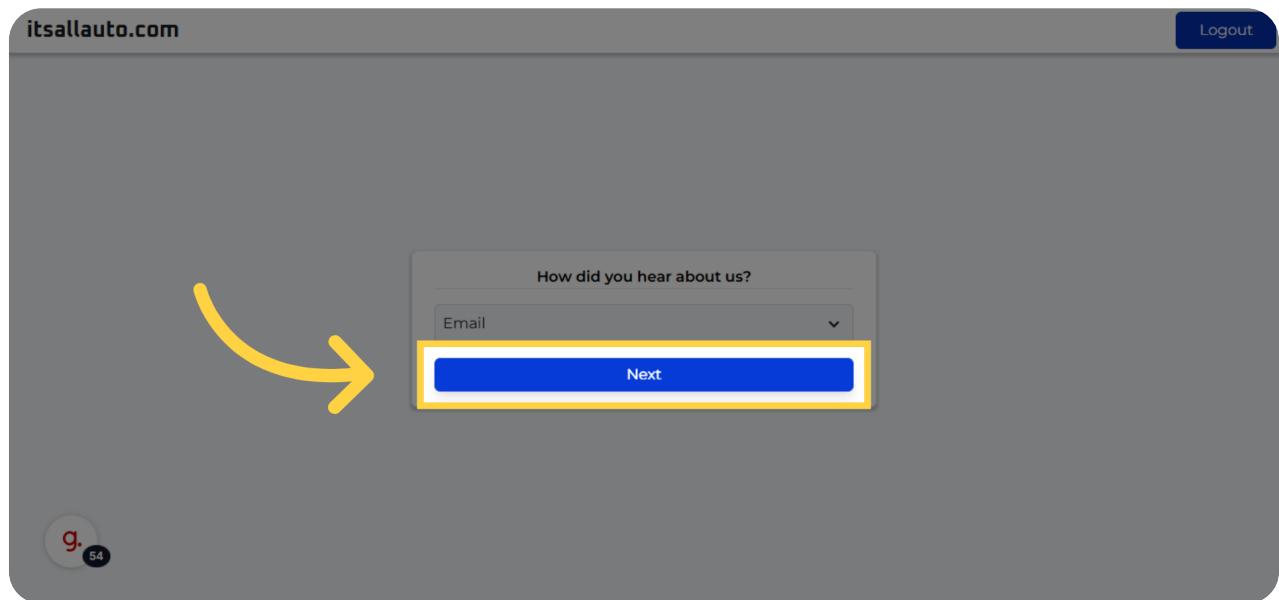
20 Select Email Referral

In this example I have chosen "Email". Many of you will probably find us via Google, Facebook, referred by friend or other means.



21 Proceed to Next Step

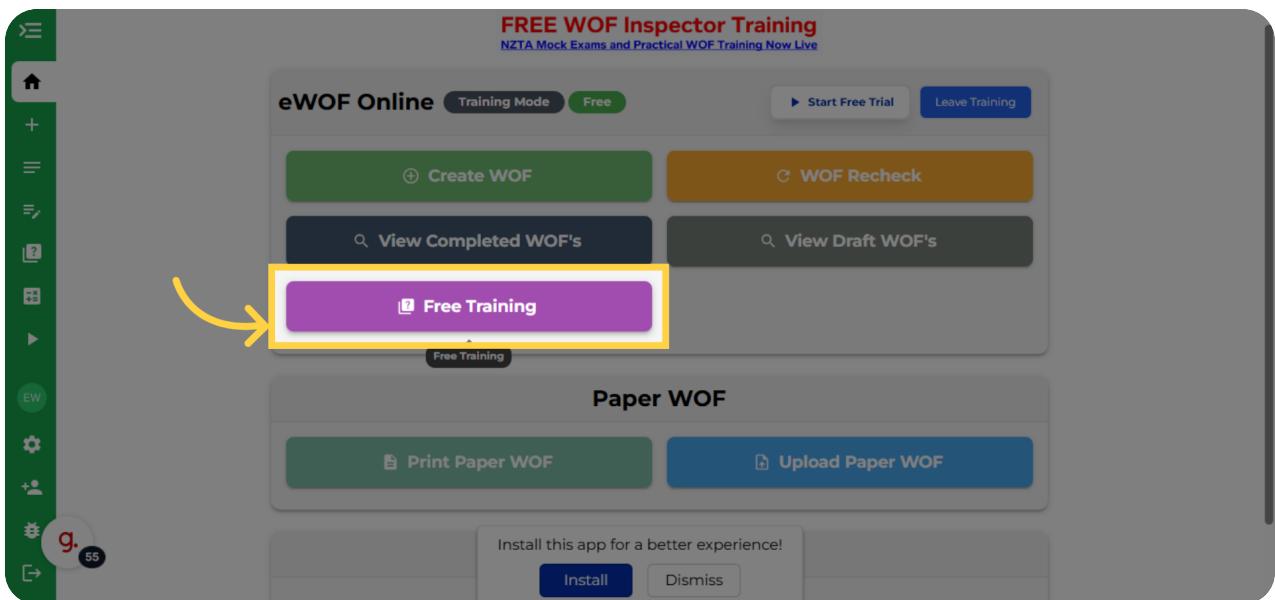
Click "Next" to continue after selecting your referral source.



22 Select Free Training Option

You now have a FREE eWOF Training account.

Click "Free Training" to get started on the powerful FREE WOF Theory and Practical Training.



You have successfully completed the sign-up process for free WOF theory and practical training on itsallaauto.com. Your account is now set up, and you can access training resources and manage your profile.

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