



How to Access Draft WOFs (release/2025-03-17)

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This guide focuses on how to save, view and open draft warrant of fitnesses.

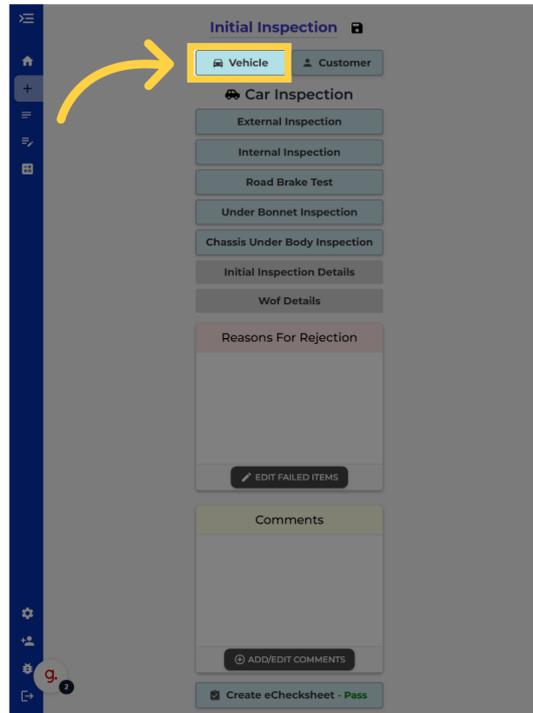
01 Creating a draft (unfinished) inspection

When doing a warrant of fitness closing out of a section or moving on to a new one will automatically save the draft, if a draft already exists then it will be updated.

The screenshot shows a mobile application interface for an 'Initial Inspection'. The title bar at the top is blue and contains the text 'Initial Inspection' and a lock icon. Below the title bar are two buttons: 'Vehicle' and 'Customer'. The main content area is a vertical list of inspection sections, each with a corresponding button: 'Car Inspection', 'External Inspection', 'Internal Inspection', 'Road Brake Test', 'Under Bonnet Inspection', and 'Chassis Under Body Inspection'. Below these are three sections with grey buttons: 'Initial Inspection Details', 'Wof Details', and 'Reasons For Rejection'. The 'Reasons For Rejection' section is highlighted in pink and contains a text input field and an 'EDIT FAILED ITEMS' button. Below this is a 'Comments' section with a yellow header, a text input field, and an 'ADD/EDIT COMMENTS' button. At the bottom of the form is a green button labeled 'Create eChecksheet - Pass'. A blue sidebar on the left contains navigation icons: a home icon, a plus icon, a list icon, a search icon, a settings icon, and a user profile icon. A red notification bubble with the number '9' is visible near the bottom of the sidebar.

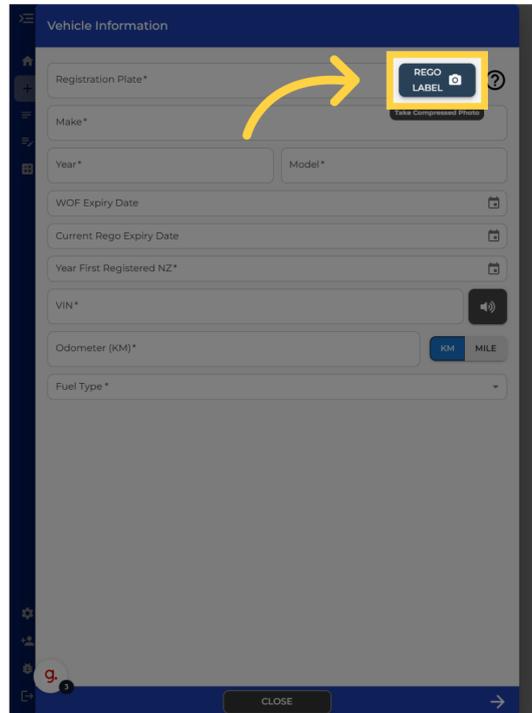
02 Click "Vehicle"

We will complete a few sections as an example.



03 Click "Rego Label" and take photo of rego label

Access the "Rego Label" tab.



04 Fill in odometer

Enter the odometer reading.

Vehicle Information

Registration Plate*
FPD560

Make*
Toyota

Year*
2005

Model*
Probox DX

WOF Expiry Date

Current Rego Expiry Date
02/07/2025

Year First Registered NZ*
01/09/2010

VIN*
7AT0H64HX10033059

Odometer (KM)*

Fuel Type*

Confirm All Details Are Correct.

CLOSE

05 Select fuel type

Proceed to the next step.

Vehicle Information

Registration Plate*
FPD560 REGO LABEL

Make*
Toyota

Year*
2005

Model*
Probox DX

WOF Expiry Date

Current Rego Expiry Date
02/07/2025

Year First Registered NZ*
01/09/2010

VIN*
7AT0H64HX10033059

Odometer (KM)*
123456 KM MILE

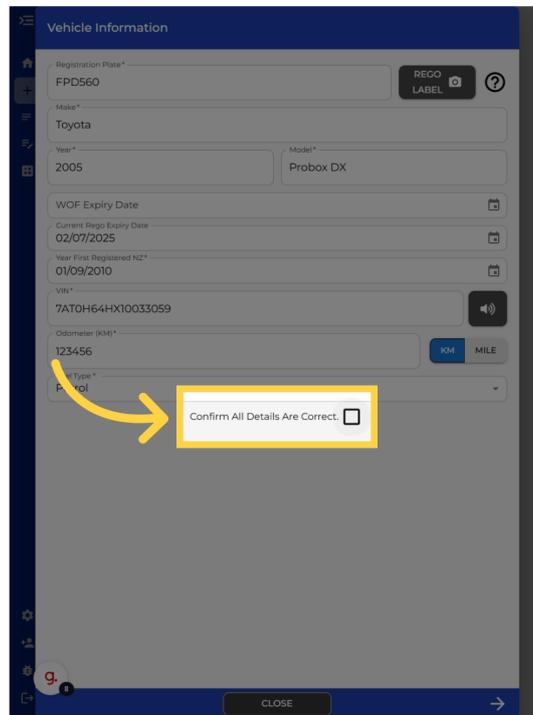
Fuel Type*

Confirm All Details Are Correct.

CLOSE

06 Confirm all details are correct

Confirm the action.



The screenshot displays a mobile application interface for "Vehicle Information". The form contains the following fields and values:

- Registration Plate*: FPD560
- Make*: Toyota
- Year*: 2005
- Model*: Probox DX
- WOF Expiry Date: [Calendar icon]
- Current Rego Expiry Date: 02/07/2025
- Year First Registered NZ*: 01/09/2010
- VIN*: 7AT0H64HX10033059
- Odometer (KM)*: 123456
- Unit: KM (selected), MILE
- Type*: [Dropdown menu]

A yellow arrow points from the "Type*" field to a confirmation dialog box that reads: "Confirm All Details Are Correct. ". At the bottom of the screen, there is a "CLOSE" button and a right-pointing arrow.

07 Go to the next section, and note about saving

Anytime you go to a different section or press the close button, all the details will be saved.

Vehicle Information

Registration Plate*
FPD560

REGO LABEL ?

Make*
Toyota

Year*
2005

Model*
Probox DX

WOF Expiry Date

Current Rego Expiry Date
02/07/2025

Year First Registered NZ*
01/09/2010

VIN*
7AT0H64HX10033059

Odometer (KM)*
123456

KM MILE

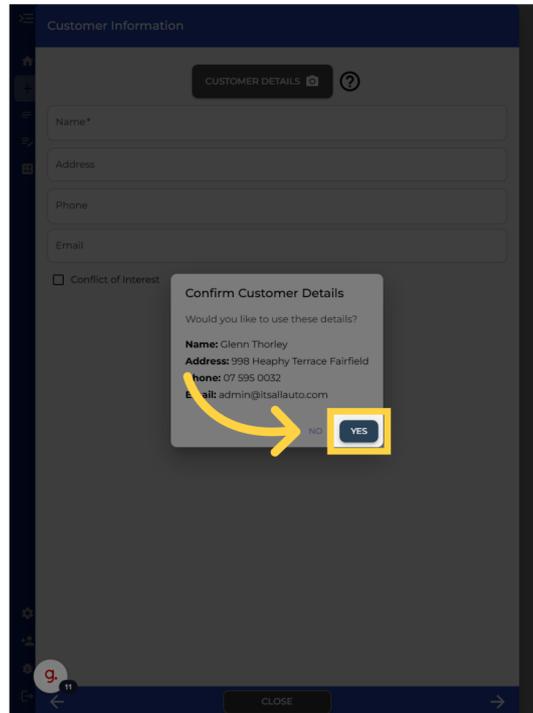
Fuel Type*
Petrol

Confirm All Details Are Correct. ✓

CLOSE

08 Enter customer details

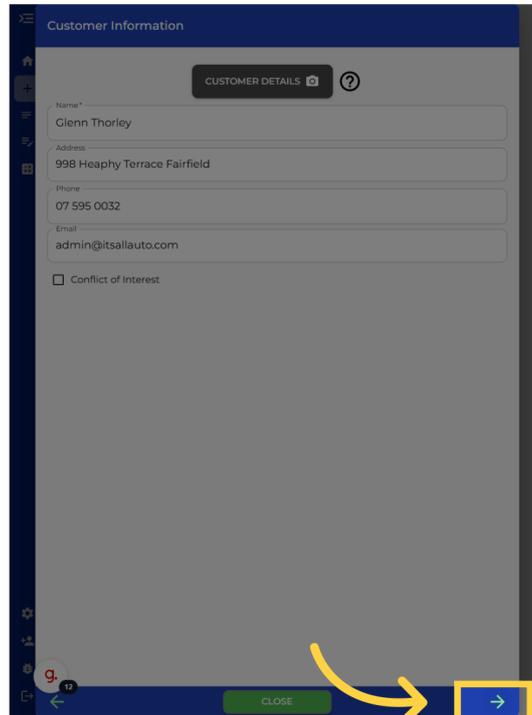
Select "Yes" to confirm.



The screenshot displays a mobile application interface for entering customer information. The background is a dark-themed form titled "Customer Information" with a "CUSTOMER DETAILS" header and a question mark icon. The form contains input fields for "Name*", "Address", "Phone", and "Email", along with a "Conflict of interest" checkbox. A modal dialog box titled "Confirm Customer Details" is overlaid on the form, asking "Would you like to use these details?". The dialog lists the following information: Name: Glenn Thorley, Address: 998 Heaphy Terrace Fairfield, Phone: 07 595 0032, and Email: admin@itsallauto.com. At the bottom of the dialog are two buttons: "NO" and "YES". A yellow arrow points from the "NO" button to the "YES" button, which is highlighted with a yellow square. The bottom of the screen shows a navigation bar with a "CLOSE" button and a "g" logo.

09 Go to next inspection section

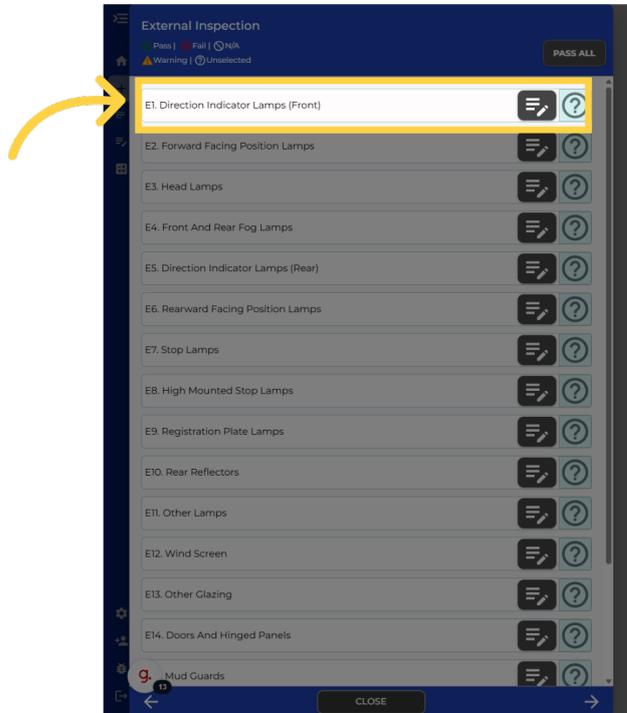
Proceed by clicking here.



The screenshot displays a mobile application interface for 'Customer Information'. The title bar at the top is dark blue with the text 'Customer Information'. Below the title bar, there is a dark grey button labeled 'CUSTOMER DETAILS' with a camera icon and a question mark icon. The main content area is light grey and contains several text input fields: 'Name*' with the value 'Glenn Thorley', 'Address' with '998 Heaphy Terrace Fairfield', 'Phone' with '07 595 0032', and 'Email' with 'admin@itsallauto.com'. Below these fields is a checkbox labeled 'Conflict of Interest' which is currently unchecked. At the bottom of the screen, there is a dark blue navigation bar with three buttons: a back arrow, a green 'CLOSE' button, and a blue forward arrow button. A yellow arrow points from the bottom right towards the blue forward arrow button, which is highlighted with a yellow square.

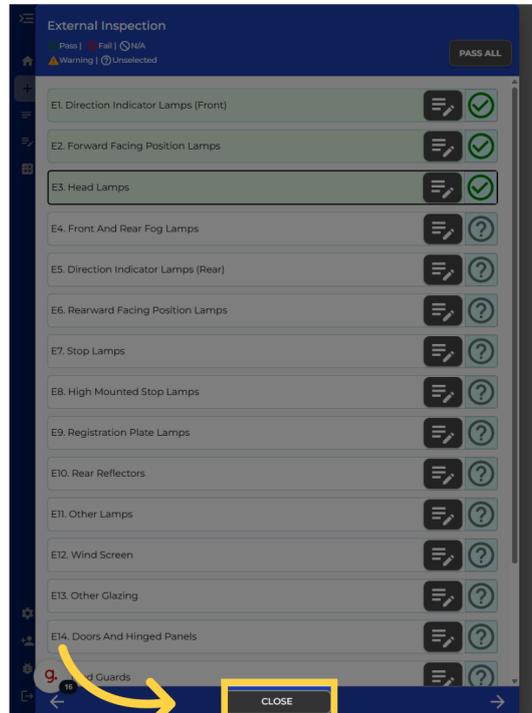
10 Mark inspection item as passed

Proceed by clicking here.



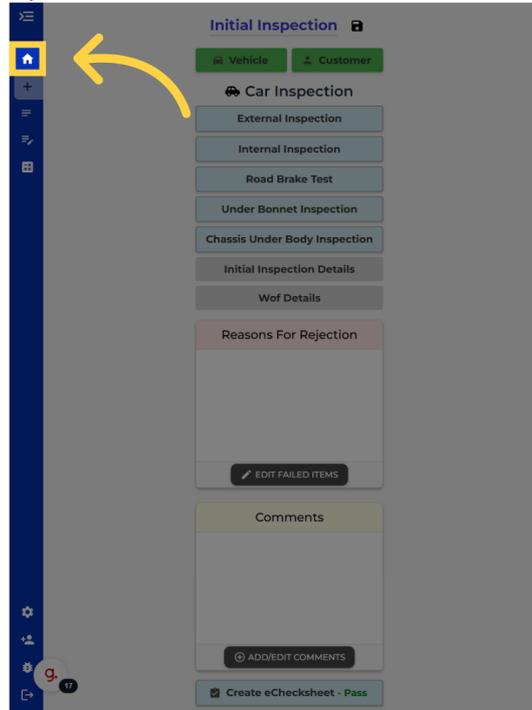
11 Click "Close"

We will now close out of this to save the partially done External inspection section



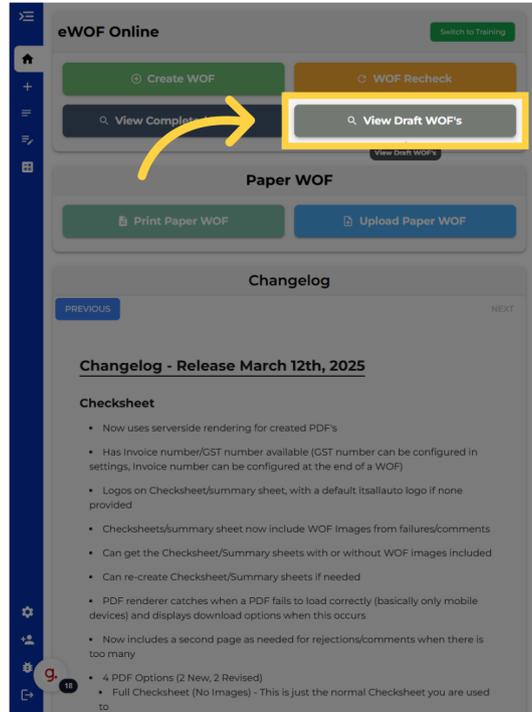
12 Go back to the home page

You can now navigate to the home page by clicking the home icon. If you are on mobile, the home icon can be found near the top center of the screen.



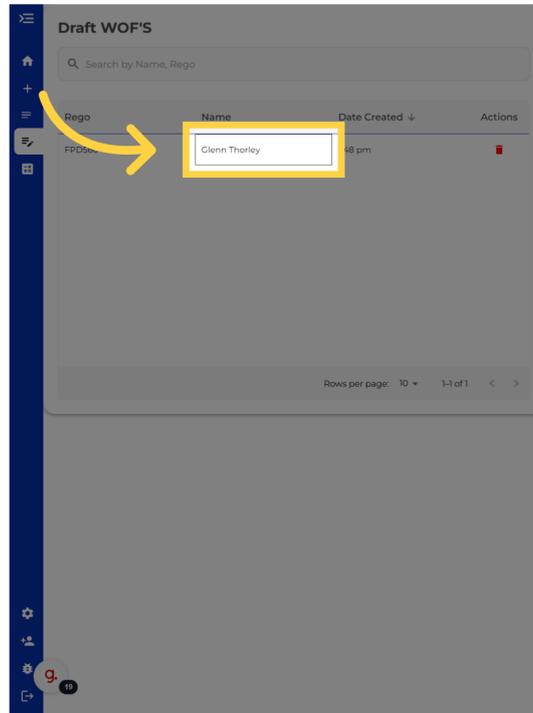
13 Click "View Draft WOF's"

To open up the draft warrant of fitness. You can now click the view draft Warrant of fitness from the home screen.



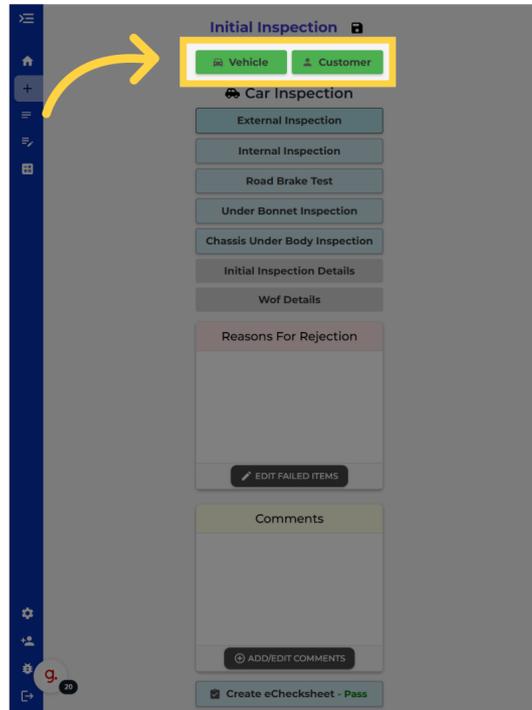
14 Select the draft WOF you want to open

Click on the draft Warrant of fitness you wish to open.



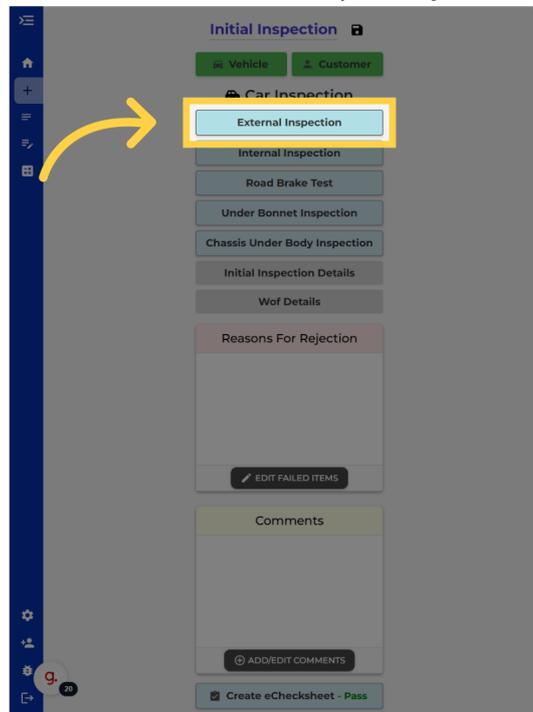
15 Confirm you're on the correct draft WOF

You can see the sections that we completed earlier are still marked completed.



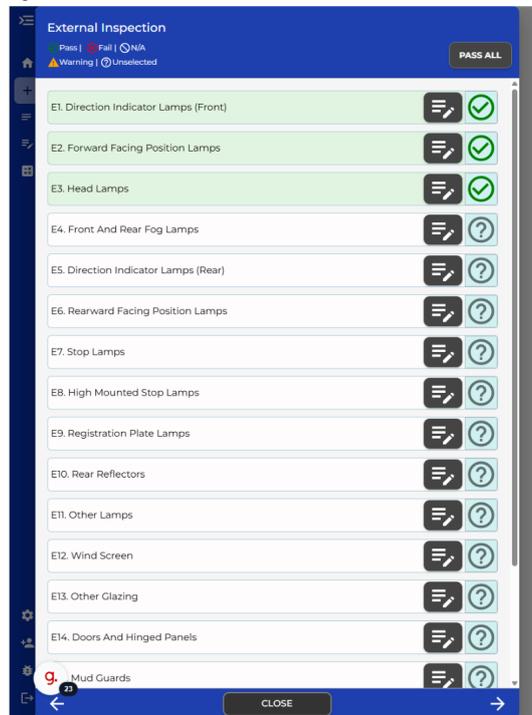
16 Example of confirming everything has been saved

Opening the external inspection we will also see the partially finished section was also saved.



17 Example of confirming everything has been saved

Here you can see the partially finished section was saved.



Thank you for watching. If you wish to contact us you can email us at admin@itsallauto.com , or phone 07 595 0032

If you know someone who could benefit from our FREE online Warrant of Fitness system, then please let them know about itsallauto.com.

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