



How to Add Photos During an Inspection (release/2025-03-17)

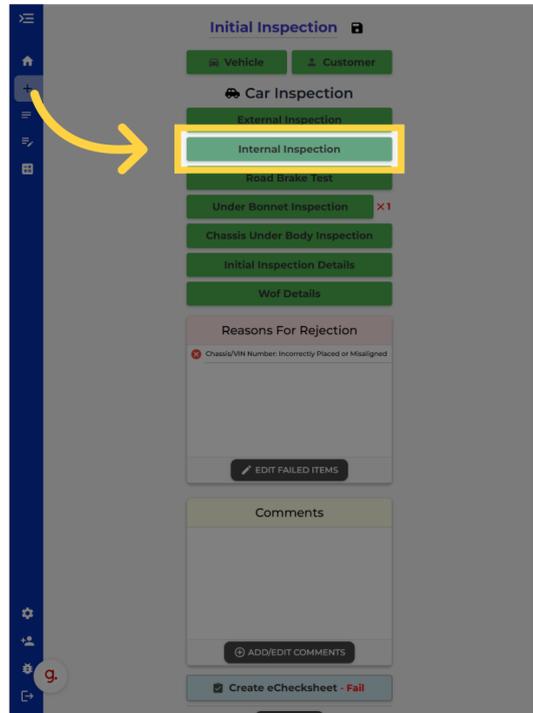
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This guide provides instructions on how to add photos during an inspection.

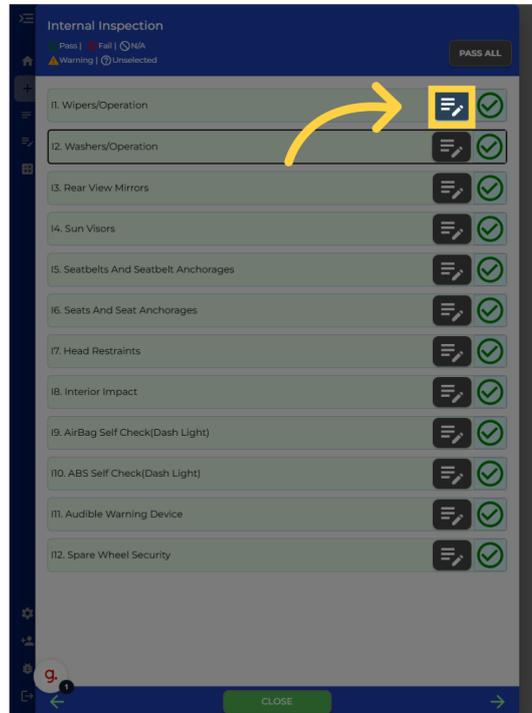
01 Open the inspection section you want to work on.

Open the inspection section you wish to work on.



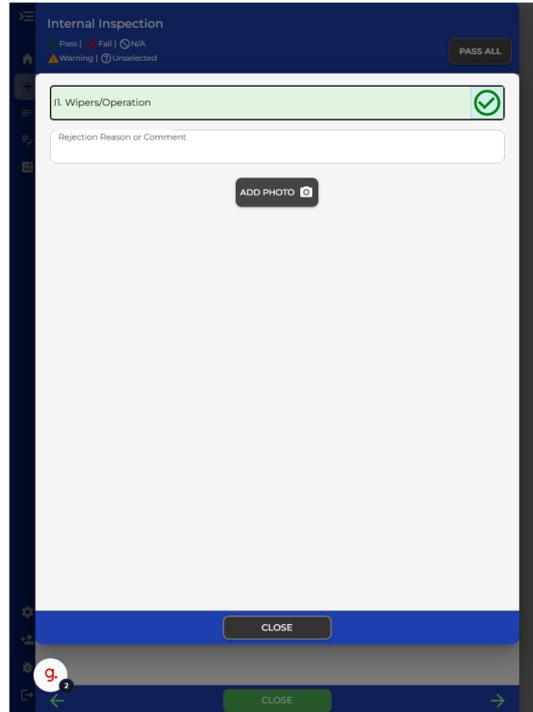
02 Open the inspection item you want to work on.

Now open a inspection Item you wish to add a photo to.



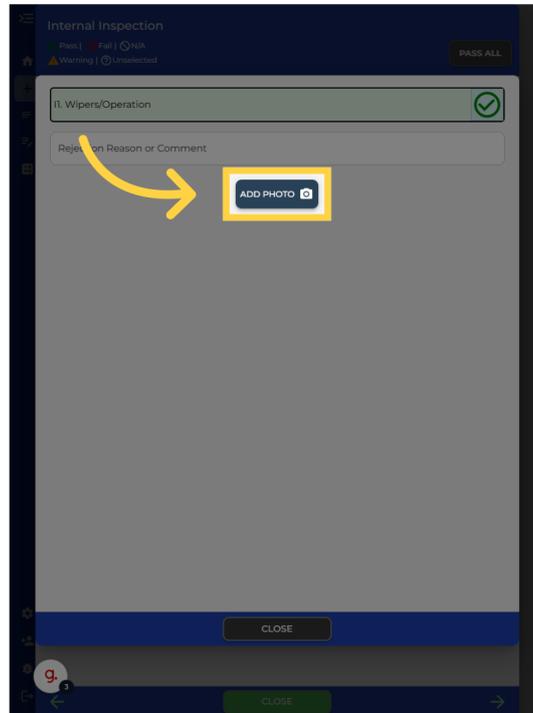
03 Dropdown menu might pop up

A dropdown menu might immediately pop up for reason rejections or comments. Simply tap anywhere outside of that menu to close it.



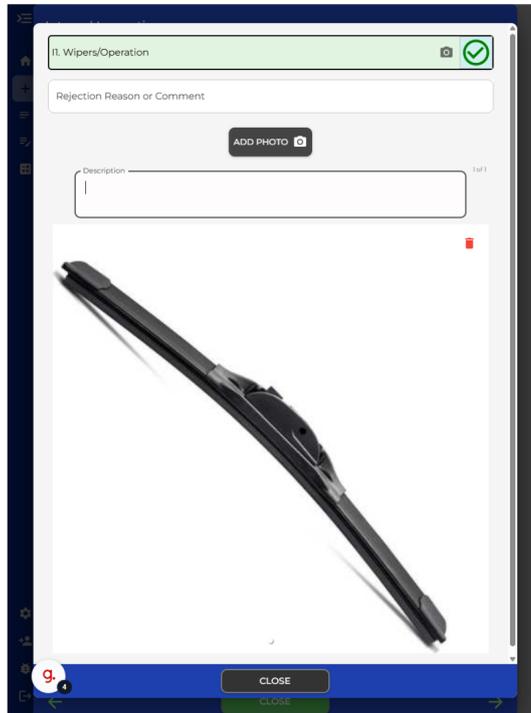
04 Click "Add Photo"

Now click on the add photo button. Then proceed with taking the photo.



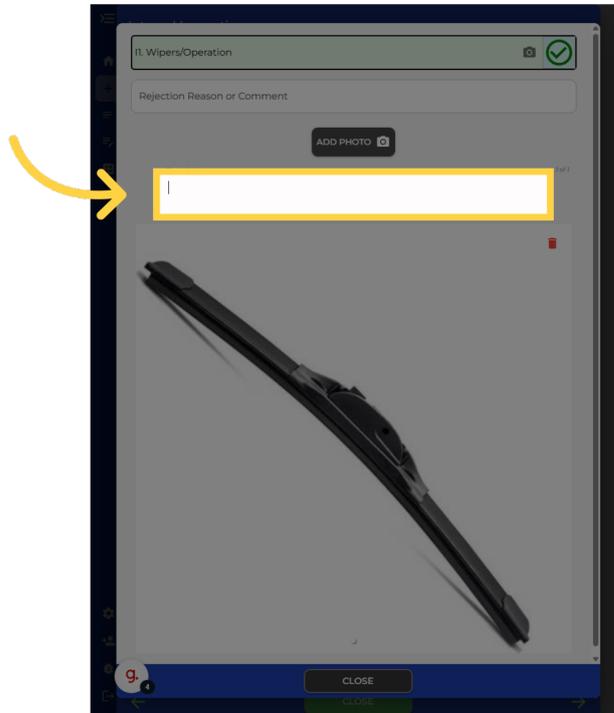
05 Photo that you've just taken should pop up.

You can now see the added photo.



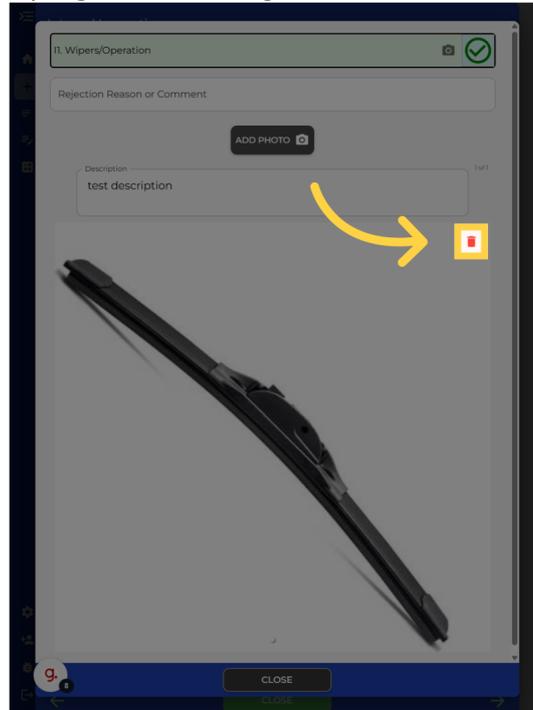
06 Enter description for your photo (optional)

You can enter a description of the image here.



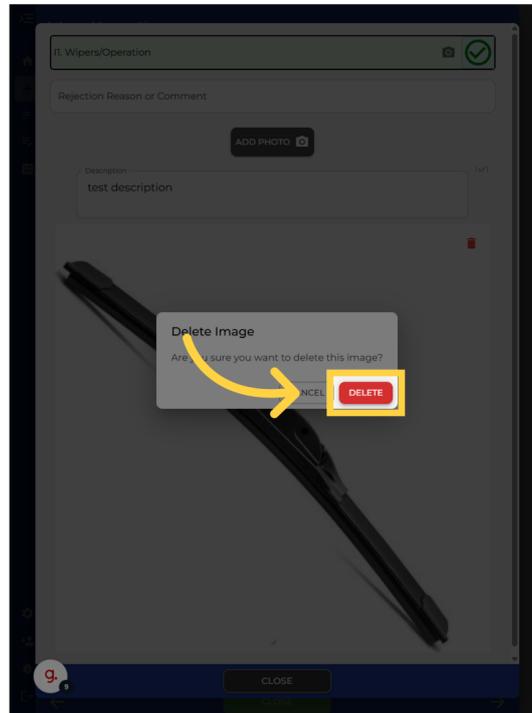
07 How to remove photo

You also have the option to remove photos that you have added. This can be done by tapping the rubbish bin icon on the top right of the image.



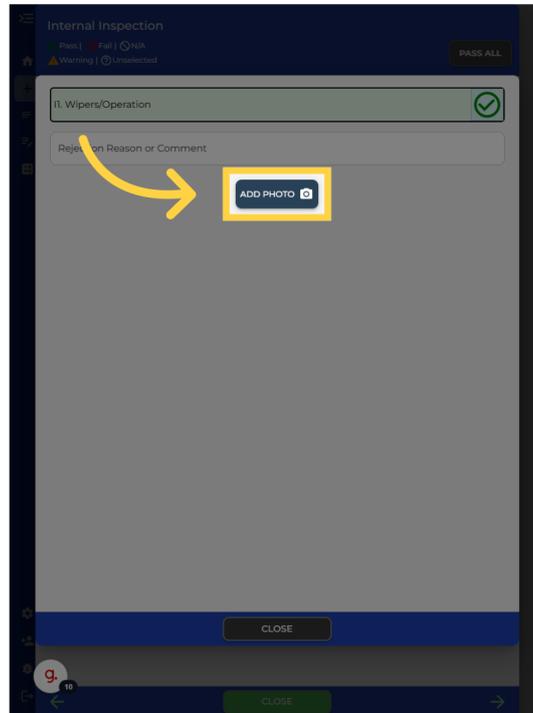
08 Confirm deletion

An alert will pop up to confirm if you want to delete the image.



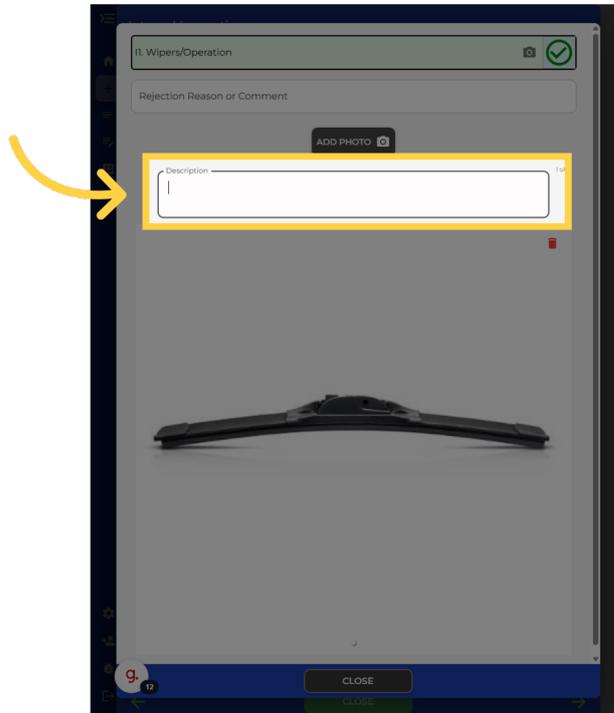
09 Multiple photos

You can add multiple photos to a inspection item.



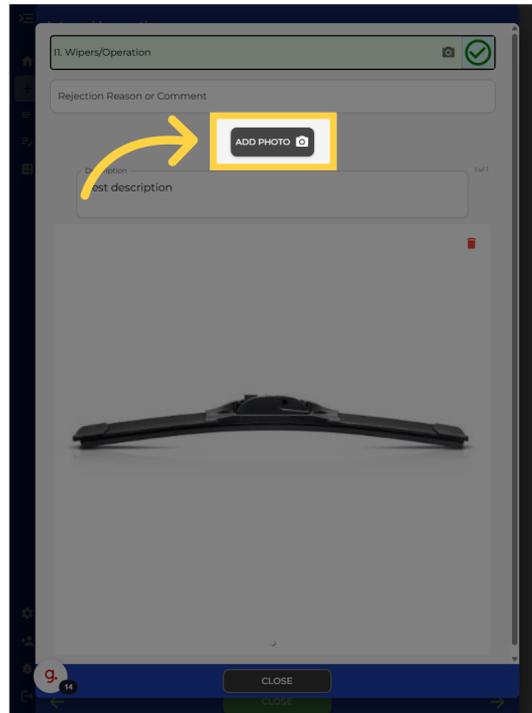
10 Add description

Continue to the next step.



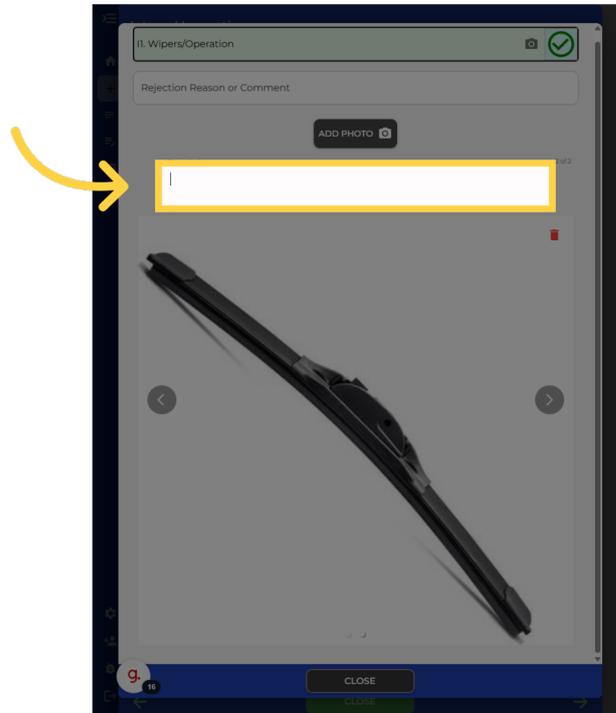
11 Click "Add Photo"

Upload an additional photo.



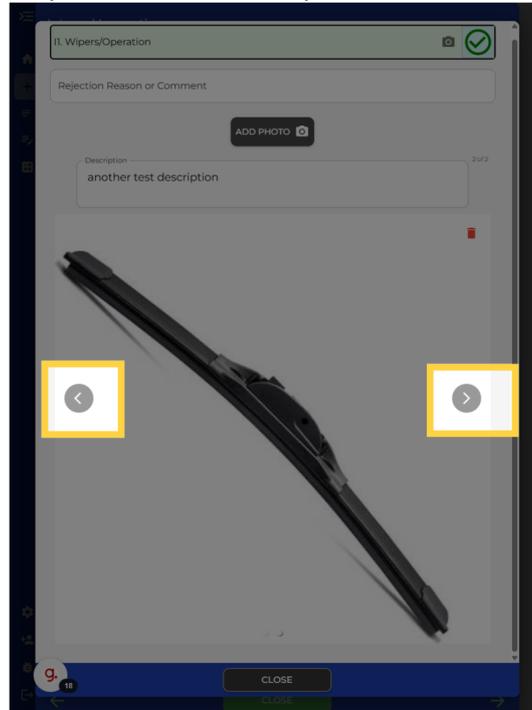
12 Add description

Proceed with the process.



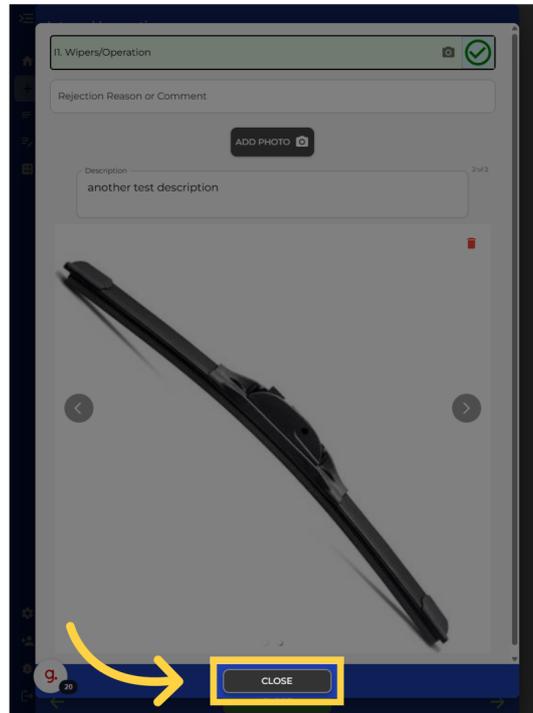
13 Scrolling through photos

When you have multiple photos, there are back and forward buttons you can press to scroll through the photos you have uploaded for this inspection item.



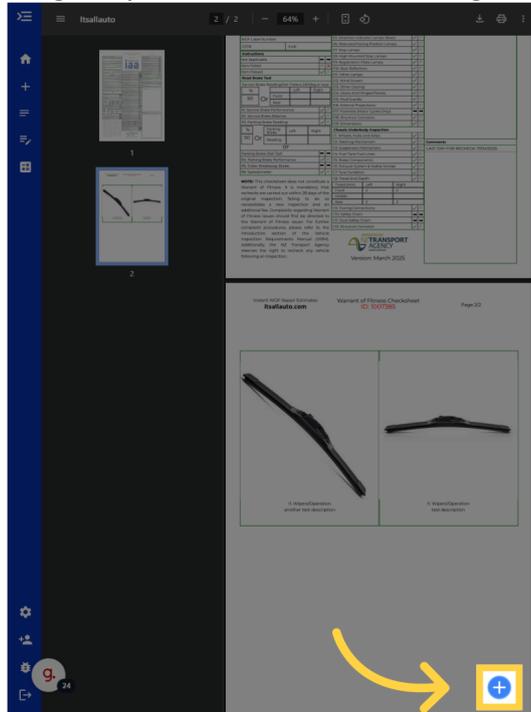
14 Click "Close"

When you are done with adding photos, press the close button.



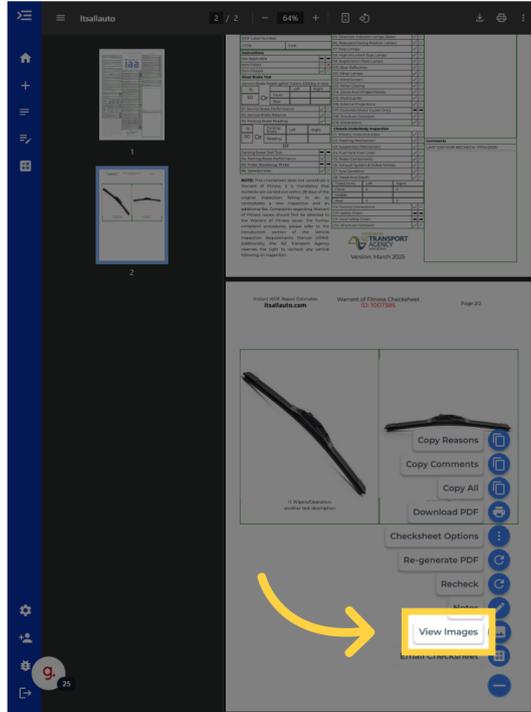
15 Click the "+" button

Once the inspection has been submitted and you are on the Warrant of fitness PDF, you can view the images by first pressing the plus icon on the bottom right.



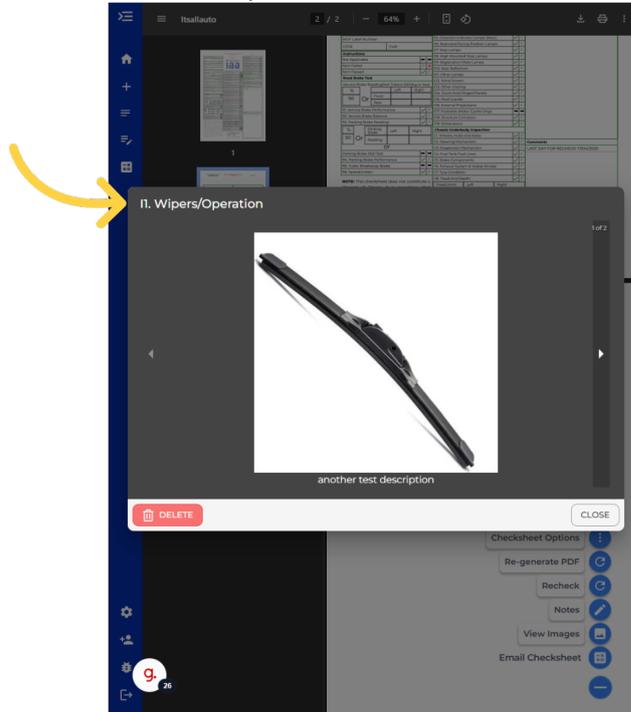
16 Click "View Images"

And then pressing the View Images button



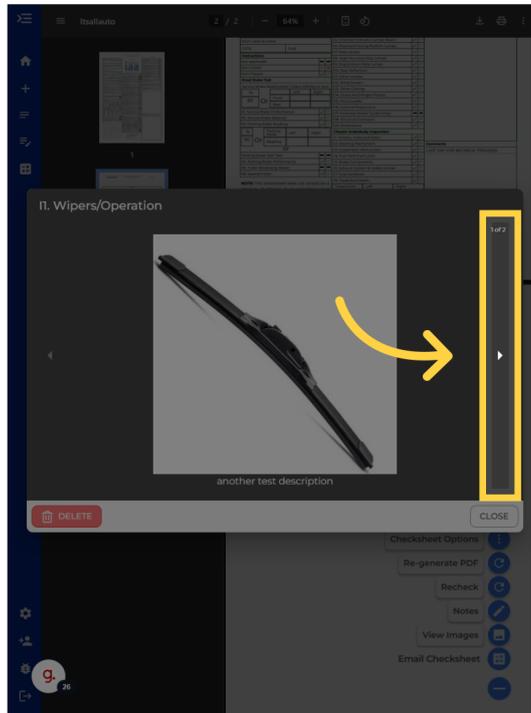
17 Image viewer should show up

You can see name of the inspection item the photo is related to up the top left. And the description you wrote underneath the photo.



18 Scroll through photos

You can scroll through the photos using the arrow keys on the left and right of the photos.



Thank you for watching. If you wish to contact us you can email us at admin@itsallauto.com , or phone 07 595 0032

If you know someone who could benefit from our FREE online Warrant of Fitness system, then please let them know about itsallauto.com.

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